

Fair Board Meeting Minutes

January 9, 2024

Ron called the meeting to order at 6:02pm

Board Members In Attendance: Ron Rowan, Mike Sullivan, Nathaniel Garrick, Kathleen Parker, Michelle Kaseberg, Cliff Schoeningh, Chris Stocks, Rob Ellingson
Zoom: Dean Defrees

Community Members: Mark Johnson

Public Comment: None

Review and Approval of Minutes

Michelle Kaseberg motioned to approve the minutes and Mike Sullivan 2nd it. There was no further questions and all were in favor.

Review and Approval of Financials

Michelle Kaseberg motioned to approve the November 2023 financials for the 251 and the 351. Mike Sullivan 2nd it. There was no further discussion and all were in favor. The December 2023 financials are still in review.

Bleacher Update:

Mark Johnson presented 3 bids for the bleacher project. He talked about the criteria that was important for the facility and what the three bids offered. Northwest School Equipment provides the number of seats we need to keep our planned events coming back at 2,252 seats. NOR-PAC Seating (1,330) and AllPlay Systems (1,440) provide almost 1,000 less seats from what we need. The second thing Mark addressed is the fencing on NOR-PAC and AllPlay Systems having chain length between the different sections and how many seats it blocked the view from the audience to the event. Northwest School Equipment only has fencing on the far right end and the far left end. The total estimated cost per seat is \$237.92 from Northwest School Equipment, \$278.20 for NOR-PAC Seating and \$274.20 for AllPlay Systems. Northwest School has cutouts for ADA and the other two do not have that. Cliff made a motion to select Northwest School Equipment Inc's bid as the bid we accept. Mike Sullivan 2nd that. No further discussion. All were in favor.

The Fair Board discussed renting out the short bleachers to outside entities. It was decided to continue to say no and only keep them within the fairgrounds.

The Fair Board discussed increasing the rental of the arena and agreed they would discuss it at a future meeting.

Ron asked Mark if fencing was the next project to work on. Mark mentioned it would probably be the next project to work on and then he mentioned that when he was meeting with a rodeo group they asked if it was possible to add more water spigots along the fence. There was a small discussion, but nothing decided on.

Animal Barn Update:

Mark mentioned that he hasn't done anything with the building yet. There was discussion that we will not have any barn built by fair for 2024. Ron said we will plan on a tent for the small animals this fair. Kathleen talked about making sure we had some kind of air flow for the animals. Ron asked Kathleen to look into the cost of tents for the small animals for fair this year. Kathleen agreed.

OSU APA Update:

Michelle gave an update and let the board know that the position is finalized and now we are waiting for OSU to post it. Hoping to hire by March 1, 2024. There was discussion about making sure the candidate understands that they will be working for OSU Extension and their supervisor will be Angela. They are not the Fair Manager and the Board is going to make sure they don't call the position that to confuse the candidate about who their supervisor is.

Table Purchase Update:

Michelle talked about the 4-H Association buying more 8ft tables for the fairgrounds and the Fair Board going in and paying for half. They would be stored in the storage barn and added the fairgrounds tables for rental. The 4-H Association is buying 14 8ft tables at \$363.00 each and shipping is 400.00 at a total of \$5,482.00. Michelle talked about the tables getting watered down during the 4-H Christmas Bazaar which ruined one or two and as long as there was a stipulation that the 4-H Association would take care of the tables and make sure they stayed out of the weather and away from water when they were using them, the Fair Board would pay for half. Angela will email the 4-H Association Board and Katie with the Fair Boards requirement. Michelle motioned to pay for half of the tables at \$2741 as long as the 4-H Association agreed to taking care of the tables. Kathleen Parker 2nd it. There was no further discussion and all were in favor.

HB3410 Business Oregon:

Michelle said she would come in the office and sit with Angela and work on the grant.

Next Meeting: February 27, 2024, 6pm

Meeting adjourned at 7:20pm