



Fairboard Meeting July 12, 2022

Started at 6:07pm

Those Present were:

Board members: Ron Rowan, Dean Defrees, Terri Siddoway, Mark Johnson, Mike Sullivan, Cliff Schoeningh.

Board Member absent: Michelle Kaseberg

Also Present: Angela Robb, Gratton Miller, Kylie Siddoway

1. Minutes Approval 6/20/22

Kylie Siddoway distributed a copy of the minutes from the June 20th meetings for the board to review. **Dean Defrees moved to approve the minutes, Mike Sullivan seconded the motion. The minutes were approved unanimously.**

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2. Financials

Ron Rowan mentioned a question about the financials that had been raised by Michelle Kaseberg (not present) via email. The question was about insurance funds that were misallocated. Copies of the financials were made for the rest of the board members to review and tabled while materials were being distributed.

3. OSU & Activities Report

Kylie Siddoway brought up the issue of janitorial staff during the fair. No information had been given to her to contact. Dave Mespage was a name given at the June 20th meeting, Mike Sullivan has since reached out to him and he no longer does custodial work. The fair office will continue to look for a janitor. Kylie Siddoway asked for clarification on an item of the July to-do list labeled "Checks for Performances". The board deciphered this as checks to pay any entertainment for the fair. Angela Robb stated that the fair office will need to contact Christina Cook with the county to have those checks available the day of the performances. The item labeled "Premium Money" was said to be referring to open class premium money that is distributed the Saturday after fair to all open class exhibitors. Angela Robb said we will look for the spread sheet that is used to determine each exhibitor's premiums.

5-B. 4-H & Fair Report

Terri Siddoway stated she is still receiving items needed from barn superintendents and that she will have those materials ready for the August 5th work party. She also stated that someone with the ability

to operate the Hyster needs to be present to help with set up. The fair office will talk to Dustin (maintenance) about his availability. Fair Board members will also be on standby to help if needed. Terri will contact the Sheep and Goat super-intendants to review the newly graveled barn and ask if they have any changes to pen setup before FFA put the pens back in place. Terri will contact Pine Eagle FFA chapter about the new goat pens that they are building. Terri asked Mark Johnson for an update on the ADA access by Goat and Sheep barn leading to the outdoor Goat pen. Mark said it was under review and that at the very least there is smooth packed gravel and a new, larger man gate in the fence. Terri brought up the possibility of needing ADA porta potties available near the outdoor show ring. **Dean Defrees agreed and moved to add an extra wash station and an ADA accessible porta potty to our Baker Sanitary order for fair. Terri Siddoway seconded the motion. The motion passed unanimously.**

Terri asked about the broken pipe that was discovered in the Beef barn. The parts had been ordered to fix it and it should be fixed on July 13th.

4-A. OSU & Activities (cont.)

Ron Rowan asked Kylie Siddoway for an update on the D&B Marketing photoshoot for fair. Kylie stated that the photos will be taken August 9th, directly after weigh-in is concluded at 12pm. 4-H and FFA members are being asked to volunteer and all 8 spots should be filled. Ron Rowan asked Gratton Miller about contacting search and rescue to be security for fair. Gratton stated he has been in contact with Sheriff Ash and the Search and Rescue team have agreed to work security once again this year, and would get the volunteer list to Gratton as the event moves closer.

Kylie Siddoway updated the board on the Safeway appreciation breakfast. She said that Baker County Custom Meats donated 25Lbs of sausage and that Safeway had agreed to donate the rest of materials needed and supply us with a banner.

Gratton Miller explained public meeting laws and that our agendas must be posted one week prior to the actual meeting for public view. Gratton will be responsible for making sure the agenda is posted on our website, emailed to a mailing list, and posted in the court house. Gratton explained the same rules apply to posting minutes from previous meetings.

Ron Rowan asked about the Kid one volunteers. Kylie explained that she had contacted the Lions Club and the Rotary and they are having trouble getting volunteers post covid. The board discussed ways to potentially entice volunteers. **Dean Defrees moved that the Fair Board make a donation of \$500 to work all 25 hrs. Mike Sullivan seconded the motion. The motion passed unanimously.** Mike Sullivan mentioned that the Wrestling club may be willing to volunteer. Terri Siddoway will get the fair office Brandon Young's (wrestling coach) contact.

2. Financials (cont.)

Ron Rowan circled back to the financials that board members were now able to review. Ron asked for clarification on the 251 "Other Income" item. Angela Robb stated that \$36,000 is insurance payment and the remaining \$5,600 came from a breakdown by barn and location of rentals revenue.

Dean Defrees asked for clarification as to why Year to Date revenue was so high, and was curious if it had to do with an insurance payments from the leaking pipes as well as if the extra revenue was from insurance payments. The board was then concerned that they did, but have not come through the

system yet according. Angela Robb stated that both invoices in question were sent out for payment by Wednesday of last week (July 6, 2022) and that all bills for the Fiscal year 2021-2022 can still be paid until August. However, these invoices have yet to make it through the payment system, but confirmed that they would be placed on Fiscal Year 2021-2022. After discussing these invoices what they could be for, the board decided the payment were for cameras that are currently being installed, but were invoiced last year. These cameras are ready to be set up, and that the Fair Grounds are at the mercy of the County Commission. Mark Johnson asked for clarification on the Capitol Event Center item for \$0. Angela Robb stated that it will be __??

5-B. 4-H & Fair Report (cont.)

-Terri Siddoway bought up the leak in the Cockram Arena kitchen. This leak is not related the broken pipe that caused the issues currently being repaired. Mark Johnson spoke with Josh Rohner (construction) about this issue and decided the best course of action is to monitor it. It is likely a result of the abnormally wet spring and extreme weather conditions. It will be impossible to find the leak at this time, but someone should check immediately after our next rainstorm and see if the leak reoccurs.

Mark Johnson stated that Sid Johnson & CO will replace the fence to be placed where ground has been leveled. This is to be put up Thursday (July 14) morning. Donny _____. Will come get a master lock from the front office for the gate in that fence. Mike asked for clarification on the location of the gravel/leveling project. Terri Siddoway explained that is~~t~~ was in the goat and sheep barn.

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_____ asked if Lisa masters has contacted _____ about the new grandstands. _____ stated she had not contacted him yet.

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5-B – Committee Reports (cont.)

Cliff Schoeningh gave an update on the upcoming Bulls & Broncs event in the rodeo grounds. He has been in contact with Jason Maddox who puts on this event and it has been problem free. They will be setting up the rest of their bleachers July 13th.

2-A Cont. Michelle Kaseberg – Budget

Michelle Kaseberg was not present to give an update on grants.

5-C – Community Report

Terri Siddoway and Mark Johnson gave an update on the outcome of the hearing on July 6th. The judge ruled that the camper was in violation and instructed that it must be gone by 5pm July 6th.

Ron Rowan asked if everyone present had received their Friends of the Fair pie auction invitation. Terri Siddoway and Mike Sullivan (the two newest board members) had not yet received one. The event is on July 26th at the event Center. Ron asked Kylie Siddoway to email Morgan Sherman (friends of Fair contact person) and have her send those invites.

4. OSU & Activities Report (cont.)

Kylie Siddoway gave an update on all of the vendors that will be at the fair this year. That list includes Honest Nevada, Broken Box Ranch, The Express Food truck, Campbell's Catering and Sweets, shaved Ice, cotton candy, and Brewin with D Coffee Cart. [REDACTED] mentioned Bill Taylor bringing his shooting range. The fair office will look for his contact information and reach out to him. Baker Rural Fire Department was also brought up as a possible fire truck booth and the fair office will contact Collin Kaseberg about that possibility as well.

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Angela Robb brought up maintenance. She asked the board for possible solutions to the miscommunication issues she is having with maintenance. It was concluded that Angela will type a dated list of tasks and when they need to be done by and that if the Fair Board needs something else done Dustin (maintenance) will inform Angela that he is completing a task not on the list provided. Dustin's hours were discussed and it was mentioned we may need to ask him to work 40 hrs. Opposed to 20 the week leading up to and immediately after the fair. This will be on a case by case basis as we get closer to fair.

5-D 4-H & Fair (cont.)

Dean Defrees asked Terri Siddoway if she had clarified with 4-H association that they cannot park in the Leo Adler Field during fair this year. Terri stated she has spoken to Toni Myers (4-H association president) and the matter has been cleared up. 4-H will park in the 5 acre field during the 2022 fair or use the Leo Adler Parking Lot.

Terri Siddoway also brought up the issue that we have the wrong mower for the Leo Adler Field. The board discussed how to get funds to buy a new one and the Pie Auction funds were mentioned. Terri Siddoway will talk with the Friends of the Fair about their thoughts on using the profit from the pie auction on a new mower.

Angela Robb mentioned that we are working on getting the sprinklers on a timer so it gets watered regularly. Section 5 has a broken sensor and needs to be replaced before we can regularly water the Leo Adler Field.

Meeting ended at 7:33 pm

Next meeting will be in October, day TBD