

BAKER COUNTY FAIR BOARD
Minutes of September 8, 2004
Board Meeting

Members Present: Chairman Ron Rowan, Vice Chair Dean Defrees, Andy Barr, Mark Johnson, Rob Ellingson,

Members Not Present: Bob Borgen (due to car accident), Lynn Perkins

Advisory Board Members Present: Janice Cowan, Nellie Forrester

AB Members Not Present: none

Others in Attendance: Andi Sexton (staff), Mike Ferguson, Baker City Herald writer

The meeting was brought to order by Chairman Ron Rowan at 6:20 pm.

Mark moved and Dean 2nd to approve the minutes with one edit: The meeting was August 11, not August 4th. All in favor.

Financial Documents: Mark moved and Andy 2nd to approve the financial documents as presented, and the bills. All in favor.

OLD BUSINESS

Community Center Discussion: Mark shared the progress of the community center razing project. Asbestos was found and handled properly. As a side note, the electrical receptacle on the SE side of the Extension Building does not work. National Guard had 7 troops working on the project, then down to 6. Salvaged as much as possible. They assisted with answering questions from the public. The troops did very well. Mark recommended that the board send a letter of thanks to the appropriate individuals. The letter will be written to Mr. Brewer, with a CC to Col. Caldwell and Heathcoth. Next step: The auction. Mark, Dean and Ron identified the lots. Andi will type up the lot descriptions. List will be advertised. Auction set for Sept. 25, with Fred Warner, Jr. auctioneering. A total of 70 lots will be auctioned off, plus county vehicles. It was recommended to put the list on our website. Andi is to advertise 4x in the Baker City Herald and twice in the Record Courier.

Leo Adler Field: A message was sent to Fred Warner, Jr. We still have not seen a new contract. The field has not been mowed for quite some time, and sprinklers have been running.

Friends of the Fair Event: It was recommended to get people involved that have a past history with the Fair, i.e., grand parents or those whose kids are no longer active. We will send out invitations November 1st, for the November 20th event. The goal of the event is to share the vision of the Fair Board, i.e., 10 Year Master Plan.

Randy Newman, FFA Advisor: Randy needs drawings for the auctioneer's booth. We anticipate wanting the same size, and accommodate 3 people inside. 10' long, 6' wide. Would like a wider lip to hold trophies, and cubby holes for the

power amps. Suggest being moved with wheels. **Dean will be Randy's contact and Rob will also assist. Idea is to get kids to come over and measure the existing booth.**

NEW BUSINESS

Corner Lot: It was recommended to not do anything major with the bare lot until the Spring, and to have public input into the process. Ideas that were discussed include:

1. Getting the Site Plan from the National Guard, and also finding out what the new landscape design is (**Rob Ellingson will talk with Denny**).
2. Finding out the true Armory property boundaries.
3. Set a public meeting to get ideas for the usage of the site
4. Installing a digital reader board and having partners assist with the project (TRT grant, service groups) Est. \$30k
5. Setup water & electrical hookups for vendors (farmers' market, miner's jubilee, etc.)
6. Park w/ parking area

The National Guard will not be doing their landscaping until spring. For the short term it was decided to gravel the low spots and fence off the lot with steel posts and construction ribbon, so that folks don't get stuck when it is muddy. **Mark will contact Ken Helgeson to find out the cost of gravel- approx. 80 yards.**

Purchase and Service Contracts: Mark lead the discussion regarding service contracts. The heater installation for the show barn could cost approx. \$7K. We need to go through a process to prequalify vendors for things needing immediate attention via a service contract. Mark will put together a request for qualifications for subcontractors and service contractors for common work projects, so they can be prequalified in cases of emergency.

Show Barn Heater Project: An "invitation to bid" will be sent to 3 qualified contractors with the work to be done by Oct. 8.

House: We would like to do a walkthrough. Schedule with Fred Warner, Jr.

Rough Rider 4H Club Request for Arena for Oct. 9 fundraiser: They are to work up the arena themselves. \$25 for utilities, \$25 to cover expenses (DeLo time assisting). They are also to pay for tables and chairs.

4H Premium Checks: Second run to occur end of September.

Judge Expense Errors: Janice will contact the judge that was over paid (per expense sheet submitted by Janice) to request refund.

2004 Fair Review Dinner: Next week at Mark's home. Informal meeting. Not a board meeting. Bring side dishes and drinks.

Halfway Fair Results: Nellie shared the following: 189 exhibitors with 1837 exhibits; 93 market animals. Estimate 5500 attendees if multiply buttons sold by 3 days.

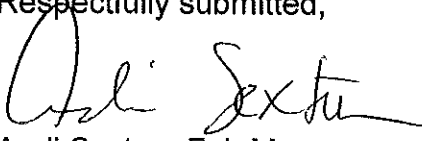
Christmas Bazaar: Andi is to get the Home and Garden Show floor plan to Janice. We will charge for utilities.

Paintball Request: Request for field: We will charge \$150 plus expenses.

Premium Book 2005: Nelly recommends having 4H rules apply to Open Class cooking.

The meeting was adjourned at 9:25 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Andi Sexton". The signature is written in black ink and is positioned above the printed name.

Andi Sexton, Fair Manager