

BAKER COUNTY FAIR BOARD
Minutes of October 6, 2004
Board Meeting

Members Present: Mark Johnson, Bob Borgen, Dean Defrees, Rob Ellingson, Ron Rowan

Members Not Present: Andy Barr, Lynn Perkins

Advisory Board Members Present: Nellie Forrester

Advisory Board Members Not Present: Janice Cowan

Others in Attendance: Andi Sexton (staff), Dr. Carl Stiff (Commissioner), Sue Forrester, Tami Carpenter, Manager Pine Valley Fair Association; Lynn Carpenter, Kris Borgen.

The meeting was brought to order by Dean at 6:25 pm.

Mark moved and Dean 2nd to approve the minutes of the September 8, 2004 with the following corrections: Page 1- Community Center Discussion – Heathcoth changed to Sgt. Heathcock; Ron changed to Rob. Page 1 in Friends of the Fair Event – peop0le changed to people. Page 2 in Corner Lot – Rob will talks changed to Rob will talk. Page 2 in 2004 Fair Review Dinner – Informal meeting changed to informal gathering. **The motion passed with all in favor.**

Financial Documents: Rob moved and Dean 2nd to approve the financial documents as presented, and the bills. **Motion passed with all in favor.**

OLD BUSINESS

Grove Street House: Prior to this evening's meeting, attendees met at the house on Grove Street to do a walkthrough. Unfortunately, the house was not accessible via keys: the front door was screwed shut. Rob and Mark and perhaps Fred Warner, Jr. will meet Friday morning, 8:00 am, to unscrew the door and do a walkthrough and assess what we should do with the building/lot.

Community Center Salvage Sale: Sale Gross: \$705.00. Although turnout was small, and sales small, it was the general consensus that we are still ahead by not having to hire salvage crews. The next step for determining usage of the site will be a public meeting, to be held in February 2005. Until then, fill dirt from the Armory Project will be used to level out the lot. For remaining leftover materials:

- 1.
1. Call Marcus Gray – tell him he has until Monday to remove his items
2. Have Ken Helgerson, of Baker County Road Dept. take pavement and anything else that can go to the County Pit
3. Haul other materials to the dump
4. Prisoners to be here on the 18th – have them clean parking lot area after they break down the Oktoberfest.
5. Friday morning Rob and Mark will assess safety needs at the lot.

Grant Writing Update: Andi submitted a \$100,000 Leo Adler Grant for a portion of the Old Armory Project (mechanical and electrical). The County Commissioners wrote a

letter of support. Andi submitted to those present at the board meeting a draft letter of inquiry to the M.J. Murdock Trust – also for the Old Armory Project. The letter was reviewed, and edits submitted. It was recommended to contact Ash Grove Cement about their grant program as well. Next steps: Andi will submit the M.J. Murdock letter, and pursue an Oregon Community Grant.

Leo Adler Field Status: The Contract that was proposed in June still has not been drafted (parties to include Baker County, the Baker County Fairboard and Babe Ruth). Carl Stiff will talk to Robin to find out the status of the contract.

Fair 2004 – Unfinished Projects:

Pig Pens: Have Alan Stevens come in and fix the panels. Dean will talk to Randy Newman (?) about getting 1" square tubing cut for the panels. Dean talked with Randy about the Auctioneer stand. Plan is to have a 12' x 8' stand. Recommend having fork pockets so can be lifted.

REVIEW OF CORRESPONDENCE:

Small Park Proposal from Tom Novak: Will be held for February Public Meeting.
Request from County Admin to update signature card: Will add Ron Rowan.
Thank-you Cards re: Baker County Fair from Cattlewomen & Mary K. Andersen: Reviewed.

NEW BUSINESS

Board Changes: Ron shared with the board that Lynn Perkins will be resigning. The Perkins have purchased property in Union County and will be moving out of Baker County. Andi is to notify Robin of our vacancies.

Update on Construction Projects: Show Barn Heaters to be installed by Valley Metal & Heating. Concrete work by Rodeo Grounds: Rob and Andi met with contractors yesterday. Bids due Oct. 7, 2:00 pm.

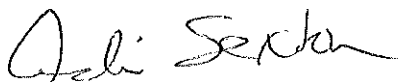
Old Armory Project: Still no answers on when the building will be turned over to us. November 1 is the start date we have been using in grants. Mark will assist Andi with getting the architectural and engineering services call for qualifications out. Cost is estimated at \$40,000.00. It is recommended that we be our own general contractor. Next steps: ask Fred about Lease Agreement of 99 years, and see if Fred can pursue finding out when we can start working in the building.

Friends of the Fair Dinner:

Plan is to have the dinner November 20th, in the Show Barn. No decisions made regarding entertainment. Decision was to not have a potluck. Have a meal and charge a fee. It was recommended to see if Dee Dee Clark would roast a pig. The board reviewed the names Andi has as invitation recipients.

The meeting was adjourned at 9:30 pm.

Respectfully submitted,



Andi Sexton, Fair Manager