

MINUTES
BAKER COUNTY FAIR BOARD MEETING
OF NOVEMBER 5, 2003

Members Present: Chair Ron Rowan, Vice Chair Dean Defrees, Mark Johnson, Andy Barr, Rob Ellingson, Lynn Perkins, Bob Borgen

Members Not Present: All present

Advisory Board Members Present: Nellie Forrester, Dave Noble, Janice Cowan

AB Members Not Present: All present

Others in Attendance: Andi Sexton (staff), Paul Grove, Curt & Annie Jacobs, John & Pat Leonard, Mike Chandler, Wayne Lewis

The meeting was called to order by Chair Ron Rowan at 7:15 p.m. following a cake & ice-cream party for Paul Grove in recognition of past service to the Fair Board.

Approval of Minutes: A motion was made by Rob and 2nd by Andy to approve the minutes as submitted. Motion passed.

New Business Item: Wayne Lewis, representative of Baker Shrine Club, discussed with those present that the Shrine East West game has been moved to the first Saturday of August, and will most likely remain each year on the first Saturday. This is also the same day as the Fair's Sale Day. Concerns discussed: Housing for Fair Judges – prices will not be discounted or guaranteed due to Shrine event filling hotels at premium rates (Dave Noble will work on getting judges good rates). Cattlewomen breakfast most likely will not occur in the park due to majority of members being at the Fair; Shrine Steer would not be in the parade since gets picked at sale; Thunder Mountain Demo Derby organizers do not want derby on same Saturday as Shrine Game due to conflict with another community event, and want to know when can it occur – (note: Terry Schumacher says 'we do this for the Fair' – yet, it occurs after Fair, and attendees do not buy Fair buttons or come to Fair – opportunity is past). The Baker County Unlimited group will be putting a package together for housing the players and presenting it to the Shrine group. Currently in competition with La Grande. Wayne said it would be great to have all the players in town during the entire week, and to keep the game in Baker, which would be good for local businesses. Comments from board members: we see potential for activities at the Fair for the players and their families and we think it can be a benefit. Ideas: move Safeway breakfast to Friday, have Cattlewomen breakfast on Saturday – possibly combined with sale lunch – brunch. It would be good to get Shriners to Sale so they can see the purchase of the Shrine Steer.

Elkhorn Archers – Mike Chandler: Elkhorn Archers would like their bill from Winter of 2003 reduced. Said they had to clean up cat messes, restrooms were not available, and they are providing shooting opportunities for 4H kids. Said the fees they charge do not cover their costs. Donna Lowry pointed out that the kids group that is shooting is not a 4H club (a 4H club 'Sticks and Steel' used the facility in the Spring). It was pointed out that their rent was at a reduced rate (\$25/event instead of \$75/event). **Rob made the motion and Lynn 2nd to reduce the total bill \$50 as a refund for damages. Andi is**

to find out how much a porta potty would cost per month and present findings at December meeting.

Community Center Update: Jim Van Duyn was not in attendance. Rob and Mark presented the following items: Need to have a timeline and milestones completed by end of 2004, to have the ability to say if the project is legitimate or not. Concept and associated numbers should already have been completed and presented tonight. Mark said he thought Jim was going to present these findings this evening. We need to also talk to Fred Warner Jr. to find out if the property is actually now the State's due to an MOU. Performa is due in March. Mark will talk with Jim and get timeline for board before the December meeting.

Financial Reports: Mark made the motion and Dean seconded to approve the financial documents as presented. The motion passed. Discussion: For outstanding A/R Andi is to send out statements with aging report. Andi should add to invoices a 'Net Due On Receipt' block.

Finance Committee: Will be meeting from 2-4 on November 19th. Items needed: Operating costs of the Armory. Andi will get their budget.

Extension Building Update: Rob presented findings of gutters and French drain, and holes in roof. Rob fixed the roof holes. Rob said the bricks that are leaning away from the building are due to the gutters leaking water between the building wall and the brick wall, and the brick problem should not be addressed until gutters are fixed. Down spouts are all backing up, due to French Drain being clogged. **Dean made the motion to fix the front end of the Extension Buildings gutters as well as the dry well/French Drain with 351 funds. Mark seconded the motion. Motion Passed.** The remaining gutters will be addressed in the 04/05 budget, and we will see if the County can provide some assistance.

Nelly Forrester shared attendance results of the Halfway Fair. She said 90% of the kids are from Baker, North Powder and Haines. Nelly also said she has submitted her retirement notice, and will no longer be the Halfway Fair manager.

Oktoberfest Review: Oktoberfest was a hit – Pumpkin Patch was great for community, excellent feedback from Schools re: tours, Blues/Brew/Brauts was very well attended. Yes, we will do it again next year. Suggestions: Reduce the Blues/Brews cover charge – people thought fee included food, have it earlier in Month to skip bad weather, and if bad weather then still have opportunity to move it to following week, hay bale maze needs to be bigger – see if can find someone to handle maze as a vendor.

Convection Oven: Rob reported that a full size oven will cost \$2,295. **Mark made the motion and Dean 2nd to purchase a full-size convection oven with a 6 month warranty. Purchase is to come out of the 351 funds. Motion passed.**

Janitorial/Maintenance Issues: Andi presented all the bids and quotes received to date. It was decided to keep Dewy on for janitorial needs, and to have the church handle our maintenance issues until after the first of the year.

Purchase of New Bleachers: Rob will handle the purchase of new large bleachers. This will be split with Thomas Angus as previously discussed, with each entity paying ½.


Show Barn:

Rob reported: The roll up fire door is 3 weeks out. Reinco is to come in and repaint the concrete.

Fair Policy: Dean made the motion and Rob seconded to 'amend the 4H policy to include FFA'. The motion passed. Note: The Baker County Fair Policy regarding 4H is that all 4H and OSU usage of fair meeting rooms and facilities will be free, except during fundraising events. During fundraising events any expenses by the Fair Board are to be reimbursed. This policy will now include FFA.

The meeting was adjourned at 10:15 p.m. by chairman Ron Rowan.

Respectfully submitted,



Andi Sexton, Fair Manager