

**Baker County Fair Board
Minutes of November 14, 2007
Board Meeting**

Members Present: Chairman Ron Rowan, Vice Chair Dean Defrees, Mark Johnson, Ann Kniesel, Tony Britt

Members Not Present: Rob Ellingson

Advisory Board Members Present: none

AB Members Not Present: Logan Kerns, Holly Kerns, Janice Cowan, and Donna Lowry

Staff: Colleen Taylor

Others in Attendance: Cory Parsons and John Goodyear

Chair Ron Rowan called the meeting to order 6:10 PM.

Correspondence: Letter from The Ford Family Foundation awarding grant. Announcement from Crown Paper and Janitorial that a \$5 fuel charge will be added to all orders going forward.

Approval of Minutes: Ann moved to approve the October 3, 2007 minutes. Motion seconded by Dean and approved by members.

Public Comment Period: John Goodyear of the E O Regional Theatre and Cultural Trust shared their ideas for a marquee sign attached to the Albertsons sign on Campbell advertising events for the community. Originally the location of this sign was proposed for the area located on the corner of Campbell and Grove. City ordinance does not permit that location so it has been moved to the Albertsons location. Fair Board members shared that the move was good as the design of the sign was not a good transition to the Historic Baker City area.

Financial Documents: Ann motioned that the financials be accepted, Dean seconded the motion and was approved by members.

Old Business:

Grants: Ann reported on the current grant applications. The Jeld-Wen grant was submitted for \$60,000 for Phase II (kitchen equipment) and will be reviewed the first part of December. The USDA grant has been submitted for \$27,600 and the review for eligibility is being done now. Ann looked at the Collins grant and we are eligible for this, however, will use it for a later project. Also reviewed the Sandhurst (Ash Grove) Grants and we are also eligible for this grant. This grant is gear toward youth, brick and motor, and would be excellent source for a future small animal building. The Meyer grant was submitted for the north entrance to the Event Center and will be reviewed in December also. OTEC has the fair grounds on their agenda for December to review our request for help with table and chairs. Leo Adler has awarded the Fair Board a \$25,000 grant to be used for purchase of table and chairs. These funds have been received and must be used by July 1, 2008. Mark will be providing Ann and Colleen with planned projects for other grant opportunities.

Phase II Funds Report: Colleen presented a current funds report for Phase II. To date, \$143,536.49 has been collected. An additional \$238,500 has been pledged and will be received by 12/15/07, bring the funds total to \$382,036.49. Two grants are out for review in the total amount of \$87,683.00. Grant requests for Phase II have stopped until results from those grants has been received

Phase II Update: Mark reported that the County Commissioners gave their blessings on the using of Larry from Sid Johnson as our project supervisor. Mark has prepared a formal agreement for the County Commissioners to sign for the supervisor. The first bid to be sent out is for Demos, Concrete cutting, and Plumbing. This bid should be out by Monday. Event Center plans were reviewed and Mark was reminded that we need a janitor closet and two 220 plugs for the 4-H ovens.

Board Position: Tony has visited with Kirk and Michelle Scoilacci of Haines. They recently purchased the Heritage ranch in Haines. At this time, they will not be able to fill that position. Ron has attempted to visit with Corey and Chris Gyllenberg, at this time they have not showed an interest either. The position has been advertised in the paper with no response. Ron will visit with Dan and Mary Arritola to assess their interest.

Rental Schedule: Colleen presented a new rental schedule for the Fair Grounds. Some additions recommended were that a footnote be added that if we should need to clean after the event, the cost of cleaning would be deducted from the cleaning deposit and the renter may be charged additionally if the deposit does not cover the cost. Ann moved that we accept the rental schedule with the additions. Dean seconded and was passed by members.

General Caldwell: Ron reported that General Caldwell contacted him and would like to continue progress toward resolving the land title. Board recommended that Ron contact General Caldwell after the holidays if he has not contacted us and invite him to visit during construction.

New Tables/Chairs: Ann showed the Board a sample chair for the new Event Center. The Leo Adler grant will give us the funds for 200. The Fair Board currently has dishes for 200 also.

Excess Equipment: Colleen reported that Jason Yencopal visited and is putting together a yard sale for our excess equipment and other equipment that the County has. The desk in the Beef Barn will be retained for use in our new office. The County has given us a large color copier for our use also.

New Business:

2008 Fair Theme: Board members were presented with the Fair Theme ideas and asked to vote. Board voted to use the theme "August Love a Fair".

Proposed Site for Highland Games: Rick Reinke has requested to use the Leo Adler Field and Grass Area for Highland Games on August 23, 2007. The Leo Adler Contract was

reviewed and board members discussed use. Board members agreed to have the game at Fair Grounds with understanding that users will repair any damage to areas or sprinklers. Colleen to notify Mr. Reinke.

OFA Convention Packet: Each member received a copy of packet and is to let Colleen know if they would like to attend. Convention will be January 10-13, 2008, in Salem. Colleen will be attending. Reservations need to be completed by 12/5/07.

December Board Meeting: Board discussed have a social rather than a formal meeting for the month of December. Tony will visit with Benita as to a date that would work for their home. Colleen to send out more information when available.

Mark moved that the meeting be adjourned at 8:00 pm; motion seconded by Dean and passed by members.

Respectively Submitted,

Colleen Taylor