

MINUTES
BAKER COUNTY FAIR BOARD MEETING
Of May 13, 2004

Members Present: Chair Ron Rowan, Vice Chair Dean Defrees, Mark Johnson, Andy Barr, Bob Borgen, Lynn Perkins, Rob Ellingson

Members Not Present: None

Advisory Board Members Present: Nellie Forrester

AB Members Not Present: Janice Cowan

Others in Attendance: Andi Sexton (staff), Dick Fleming

Discussion prior to quorum: Dick Fleming introduced himself. He said he would like to dismantle the Community Center down to the foundation. He recommends getting bids on demolition down to foundation and remaining part a separate bid.

The meeting was called to order by Chair Ron Rowan at 7:30 pm.

Approval of Minutes: A motion was made by Mark and 2nd by Dean to accept the April minutes as submitted. Motion passed.

Financial Documents: After much discussion as to the reports Andi is preparing in addition to the printouts from the County, **Mark made the recommendation to postpone approving the financial reports until we get assistance from the auditor of record for improving our system. Dean 2nd. Motion passed.** It was recommended to add to the county reporting system for each of the Fair Board sponsored events a 'cashbox in' and 'cashbox out' line. **Mark moved and Rob 2nd to approve the accounts paid as revised. All in favor.** Revisions include changing memo of 'tractor stuff' to 'supplies for tractor maintenance'; typo error on ½ of Quickbooks Pro purchase.

Recap of Budget Hearings: Andi, Dean, Rob and Ron attended the County Budget Board hearings. Andi made a presentation before the board. Fred gave an opening statement which included Fair issues and his approval of 90k from the general fund to the Fair Board's 351 fund for the Old Armory project; and 50k from the general fund to the Fair Board's 251 fund to help offset expenses of operating two facilities. A 2% assessment of special funds is being implemented by the County. The Fair Board would like to negotiate this amount for the 351 account. Andi is to arrange for a 10 minute discussion with Fred prior to the Commission Meeting on May 19th.

Old Armory Project: It was discussed that our next step is to go after grants, and to show the 90K from the County as match funds. Andi is to contact Jennifer Watkins, Brian Cole and John Culley for advice and possible assistance with grant writing.

Area 8 Meeting Recap: Rob, Ron and Andi hosted the Area 9 Oregon Fairs Association meeting on our Fair Grounds this past April. Fair Board staff and board

members came from Ontario, Burns and John Day. The meeting was good, and the attendees were impressed with our new facilities.

Community Center Update: Rob has had a conversation with Major Brewer. Several individuals have called the office requesting portions of the floor – Andi is keeping a list. Rob said the National Guard is planned through the summer of 2005 with projects. Col. Caldwell is the individual who can fast-track projects to the top of the priority list. Our timeline is to have the building come down this summer. **Dean moved to get the RFP process started for dismantling the building at no cost to the Fair Board. Andy 2nd. Motion passed.** County Council will need to help with language and process. We would like to entertain proposals for dismantle and hauling off of the community center. We are only interested in proposals that have no cost to the Fair Board. We should keep the heaters. Rob and Mark will work on the language for the call for proposals and timelines.

Revision of March 2004 Minutes: The minutes of March 2004 did not contain the correct language for judges contracts. After discussion, the minutes were revised to read: **The judges for the 2004 Fair will be compensated as follows: Lodging will be paid at 100%, at a facility we have arranged; pay rate will be \$75.00/day; and mileage paid at 30 cents per mile.**

Parks Department and Leo Adler Field Discussion: Lori Harvey, Parks Department Director informed Andi that the Parks Department Board would like to discuss the possibility of the Fair Board overseeing the management of the Leo Adler Field. Andi and Lori will work on details of bringing the two boards together for discussing this topic.

Economic Development Summit: Andi will attend the economic summit for Baker County, as a representative of the Fair Board.

Reminder: The Next Board meeting is June 2, 2004; 7:00 pm

The meeting was adjourned by chairman Ron Rowan at 9:40 pm.

Respectfully submitted,

Andi Sexton, Fair Manager