

BAKER CO. FAIR BOARD MEETING  
MINUTES 3-5-03

Attendees; Dean Defrees, Curt Jacobs, Kathy Bloomer, Janice Cowan, Carl Stiff, Ron Brinton, Jim Van Duyn, Nellie Forrester, Sue Forrester, Paul Grove, Donna Lowry, Robert Borgen, Allan Hack, Rob Ellingson, Ron Rowan, Lynn Perkins.

Meeting was called to order at 7:00 PM, The minutes of the last meeting were approved as handed out.

Jim Van Duyn, passed out a brochure on siding option, for the C/C.

Memo from Jim & Ron, asked to organize community on said points and report back to the Fairboard in 60 days. (see memo), they have received some commitments already. Dean moved and Rob seconded to give them 60 days. We will not pursue demo at this time.

Donna asked about fencing the entire complex, not feasible at this time, She also asked about access between C\C and the new buildings, and about the cost of tables & chairs, dishes, etc.

Nellie asked about the New Armory kitchen being used for banquets?

#### New Fair Grounds

Rob: did a walk thru with Beth Phillips for input on beef stalls etc.

Reinco: Restrooms & concessions should start moving quickly, Changed bulbs in lights, not sure if they are doing to be adequate, will know more after electricity is all hooked up. Has picked up pipe for wash racks etc. Fence unsure what to do pending East street closure, Commission will talk about the street closure, 18,000 left in the Baker-Morrow partnership, will be used by the end of the month. Sidewalks around the grassy area will be 16ft and could use 14" minus & compact to save money, decided concrete is the way to go

#### RODEO & GROUNDS USE;

Michelle, Ron, Paul, and the elks, went to 4-H leaders meeting, to discuss how the rodeo grounds and the fair grounds will be taken care of when used by different groups, Paul & Michelle came up with a check list, for them to use, and putting a drop box in rodeo arena, The Elks have bought a bunch new panels and want to put their pens back in more permanent using ties for posts and bolting panels to them, and they want to expand the box seats, they will provide all labor and materials etc. Rob moved we accept the Elks Proposals, with the condition that the figure 4 braces be replaced with posts Curt seconded it.

Donna Lowry asked about open class beef for this years fair, the proposal was tabled to see how much room we are going to have in the new fair ground and buildings.

#### NEW BUSINESS;

Curt is resigning as of midnight to night We will surly miss Him after 13 years,

Bills moved to be paid, And Nellie asked will her money be there?

Meeting was adjourned at 8:30 and the executive session started.

Next meeting will be April 2, 2003

March 5, 2003

**MEMORANDUM**

---

TO: Baker County Fair Board  
FROM: Ron Brinton, Jim Van Duyn  
REFERENCE: Renovation of the existing Community Center

---

We ask that we be allowed to organize other members or the community to respond to the issues outlined below and to report to you in 60 days regarding the disposition of the building.

1. Analysis of building code requirements pertinent to the renovation, including structural, fire and life safety, and other architectural issues including ADA requirements.
2. Discussions with the City regarding planning and zoning issues.
3. A preliminary utility survey and identification of how and where utility connections would be made.
4. The proposed means of access by the public, vendors and emergency vehicles.
5. Analysis of alternate methods food preparation with estimated costs.
6. Development of a schematic site plan indicating how the renovated building would relate to the remainder of the Fairgrounds, the new Armory facility and parking areas.
7. Development of schematic building plans including a floor plan, typical section and elevations.
8. Evaluation of the perimeter area of the building and recommendations for improvements.
9. Preliminary analysis of moveable furniture requirements for various types of events.
10. An estimate of the cost of improvements using a "menu" approach.
11. Discussion with County officials regarding contracting issues including the use of volunteer labor and liability.

We are confident that this information will be of value and assist you in your decision regarding this property. Thank you.

END OF MEMO