

**Baker County Fair Board
Minutes of March 10, 2009
Board Meeting**

Members Present: Chairman Ron Rowan, Vice Chair Dean Defrees, Rob Ellingson, Mark Johnson, Dan Morris, Ann Kniesel, Tony Britt

Members not present: none

Advisory Board Members Present: none

Advisory Board Members Not Present: Janice Cowan, Donna Lowry, Cory Parsons

Guest: Carl Stiff

Staff: Colleen Taylor

Chair Ron Rowan called the meeting to order at 6:10 PM.

Public Comment Period: None

Minutes: Mark moved and Rob seconded to approve the minutes for the February 4th meeting. Board members passed the motion.

Financials: Financials were reviewed. Ann moved to approve and Tony seconded, motion passed by members.

Correspondence: Letter received from Ford Foundation thanking us for our project report. An email received from John McCulley of the Oregon Fairs Association shared that we may need to take up to 50% cut in state funding. Hope is that the cut can be kept to 20%. More information will follow. A memo from County Commissioners on the fee schedule for the Fair Grounds that will be adopted at the 4/18/09 meeting was reviewed. A second memo from the Commissioners was shared that offered a driver training class on March 16, 2009.

Old Business:

Community Center Construction: Mark reported that all the subcontractors have been informed and now understand how the Phase breakout of their bids is working and our budget numbers. Additional floor prep is needed and will add to the cost. The 351 has a current balance of \$87,000 after the \$10,000 is transferred from the 251 for Phase 3. Work will begin March 23 and should be completed in approximately eight weeks. This Phase will complete all the public access areas except the ceilings in the storage areas. The change orders will be presented to County Commissioners on March 18th.

Grant Funding: Ann reported that we have been awarded \$5,000 from UPRR. USDA request is still being worked on, they have requested handicap parking and landscape drawings, and these have been provided. Estimated amount to rise for occupancy of the event center is \$150,000.

Horizon Wind Sponsorship: The \$5,000 sponsorship from Horizon Wind has been received.

Floor Cleaner: The floor cleaner is schedule to arrive on Wednesday, March 11. The purchase price will be \$900.

Office Equipment: Colleen reported that the new copier/fax/printer has been installed and is very nice. Cost of the unit was \$329.80. The ink cartridges will be available from the County Technology Dept and will be considerably cheaper than the ink used on the previous machine. The purchase of the digital camera has not been completed as yet.

Dish Caddies: Two dish caddies for the event center have been ordered from Bargreen/Ellingson. The cost should be approximately \$520 plus shipping. They will arrive is about two weeks.

New Business:

Rodeo Arena: Rob shared that Ken McPheron had visited with him about building a permanent pen along the beef barn for pickup horses during the Bronc/Bull Riding. Discussion was held and consensus reached to have them build the pen this year.

BCLA: Colleen shared that we have not received the agreed amount of \$80 for utilities from BCLA use of the event center in October 2007. Ron requested that Colleen send an invoice again.

Fair Grounds Map: A copy of the fair grounds map that we have was reviewed. After discussion, Colleen was requested to contact the county planning department to see if they have an updated map.

The next public board meeting is scheduled for April 1, 2009, 6 pm.

The meeting was adjourned at 7:14 PM.

Respectively Submitted,

Colleen Taylor