

Baker County Fair Board

June 3, 2015

Board Meeting

**Members Present:** Ron Rowan, Cliff Schoeningh, Mark Johnson, Michelle Kaseberg, Dean Defrees

**Members Absent:** Christina Smith, Cynthia Norton

**Advisory Board Present:** Terri Siddoway, Bob Parker, Rob Ellingson, Janice Cowan

**Advisory Board Not Present:** Frank Steinbeck, Mark Bennett

**Staff Present:** Angie Turner

**Staff not present:**

**Guests:** Bill Harvey

Ron Rowan called the meeting to order at 6:11.

**Public Comment Period:** none

**MINUTES:** The minutes from May 12, 2015 were reviewed, Michelle made a motioned that the minutes be approved as written, Mark seconded the motion and the motion passed.

**FINANCIALS:** The financials for May were reviewed, Michelle made a change to add a copy of the bill summary sheet to the books with that change, Mark made a motion to approve the financials and Dean seconded the motion and the motion passed.

**Correspondence:** None

**Activity Summary-**Angie reported that the prior month projects were increasing traffic and awareness on face book, building and organizing all the fair ads for 2015, locating and submitting all the pictures and information for the new brochure for the fairgrounds, getting all the information and setting dates for starting the new door in Cockram arena, preparing and finalizing the budget for 2015-2016 fiscal year.

**OLD BUSINESS:**

**Door-Cockram Arena-**Angie reported that the door will be ordered 06/04/15 and it would take 4 weeks to arrive and per Greg at Ne-Hi he should be able to install it shortly after it arrives. Installation should only take a couple of days. Angie said that the money from US Bank should be to us with in a week and and Lynette with Soroptimist is getting us a check, Janice is working on money from 4-H leaders association.

**Roping Chute-**Angie reported that she has a call in to Lexi and Cody Shaw for installation of the new chute. Angie said the first roping was scheduled for June 13. The chute will be set in the same location as the existing one. .

**NEW BUSINESS:**

**Survey Evaluation-**Angie reported to the board the first evaluation that was filled out by the Home School Graduation. Michelle handed out a revised/changed evaluation to all and board liked the set up and information. Discussion was how to had out the evaluations and how should we receive them back. Michelle had a great idea about coding them and putting the same code on the rental agreement. Mark made a motion to have Angie hand them out to renter with the keys and to have a drop box or return them to the office with keys, Dean seconded the motion and the motion passed. Angie needs to be prompt about making sure they are returned.

**First Draft of Brochure-**Angie presented the first draft of the brochure to the board. There were a few spelling corrections, we need to change the picture on the cover. Angie and Rochelle are to pick a few pictures and email them to the board for a vote.

**Staff Evaluation-**Angie covered her evaluation with the board. With one change under interpersonal skills changing "cohabitation" to Co-existing" no other changes were needed. Angie is to make a final copy and sent to Ron and Dean, they will send a copy to Heidi Martin.

**Activity Summary/Next Month-** Angie reported that next month she will be working on Fair, creating invitations for dinner/pie auction and mailing them, organizing and setting up of dinner and completing the installation of the new door in the Cockram Arena

**Adjourn 7.55 pm**

**OTHER:** none

The next Fair Board meeting July 7, 2015 at Baker County Community Event Center Small Meeting Room.

Respectively submitted,

Angie Turner