

Baker County Fair Board

Minutes of June 2, 2010

Board Meeting

Members Present: Ron Rowan, Dean Defrees, Mark Johnson, Chris Dunn, Tony Britt, Ann Kniesel, Dan Morris

Members Absent: None

Advisory Board Present: Janice Cowan, Rob Ellingson, Carl Stiff

Staff Present: Colleen Taylor, Angie Turner

Guests: Marv Sumner, Bill Harmon, Bob Savage

Chair Ron Rowan called the meeting to order at 6:10 PM.

Public Comment Period: Bronc and Bull Committee members, Marv Sumner, Bill Harmon, and Bob Savage presented the following list of improvements and repairs to the Rodeo grounds to be completed prior to their event in July for approval.

1. Cover the box seat floor – 5/8's Ext plywood (24 sheets & paint)
2. Replace walkway behind the shuts (20) 2 x12s x 8, bolts & paint)
3. Repair all three stairways and walkway in front of Row A in the Grand Stands & Paint (2 x 12)
4. Repair south outside fens (rld. Ties and 8" lags)
5. Paint the arena fence (6 gal blue paint)
6. Misc Paint (15 gal green 5 gal white)
7. Made a list of items needed from Behlen
8. Make room for wheel chair in Row A (set #'s 33/34)
9. Electrical ???

After discussion of each item the board approved the repairs with the following changes:

1. Cover the box seat floor – ¾" Ext ACX Fir-removing old plywood and sealing both sides of new
4. Repair of South outside fence was completed by fair board on 5/26/2010
9. Electrical on hold till more information received from Bronc and Bull Committee, Fair board has pledged \$1000 to this project.

Motion to approve repairs with the changes was made by Dean and seconded by Chris, and passed by member of the board.

Members of the Fair Board and the Bronc and Bull Committee representatives discussed the first draft of the formalized rental agreement. Ann Kniesel requested a wording change in item 1. concerning the tractor and forklift. She would like the wording to be clear that those tools can only be used by Delo. Tony brought up that the \$500 for the parking lot should be deleted because the parking lot belongs to the National Guard and arrangements for the use of it should be made directly with the National Guard and we are not entitled to those funds. Rob Ellingson would like the volunteer rate of \$10 per hour to be removed. Discussion was held on the request that all keys be returned to the Fair Office following the event. The Fair Board would like that to remain in the rental agreement. Rental dates were discussed, and Colleen shared with the committee the dates that have been set aside for preparation of their event. Clarification was made that the three Saturdays that have been reserved in June for work days would not incur a rental fee; however, the Fair Office will retain the option to rent the grounds if a request was to come in. Advance notice would be given to the committee if that should happen. Section 9 of the draft agreement was also discussed. The Bronc and Bull Committee would like to place the storage unit inside the rodeo fence area. Different sites were discussed and the Fair Board and Bronc and Bull Committee agreed that the Northwest area would be an acceptable area. Tony also suggested that the Committee find a means to hang the fence panels in that area so that they were not leaning on the fence. The rent amount of \$500 was also discussed. The committee felt that this was in excess. Mark suggested a \$1 a day for \$365 annually; however, no consensus was reached. The Bronc and Bull Committee will take this draft of an agreement back to their board for discussion and approval.

Minutes: The minutes to the May 5 meeting were reviewed. Dean motioned to approve, Ann seconded and the Board passed the motion.

Financials: Colleen reviewed the May financials with the Board. Mark motioned that we approve the financials and Ann seconded, the motion was passed by the board.

Correspondence: none

OLD BUSINESS:

Grant Process: Ann reported that she had investigated Idaho Power and found that they had two processes. One grant process was for employees that we did not qualify for. The second process involved an email request to the area representative for Idaho Power of what we needed and for consideration. If our request is accepted, then we will be informed of the process. Ann has communicated with the area representative and is waiting to hear the outcome. The Meyer Memorial Trust has two grant processes. The large grant request (\$50,000 to \$200,000) does not have a due date, however will need a complete list of all our projects prioritized and complete budgets. The second grant process is for amounts \$1,000 to \$25,000 and is called a "Grass Roots Grant". This process is considerably shorter and has a due day of July 1. After discussion the board would like to complete the large grant request. Ann suggested a work party to focus on this grant request. The board agreed to have Colleen gather information on this and to work on this at the July meeting. Once the information has been gathered and organized, then we can also use it for the Collins grant. Ann is

also looking at applying to Union Pacific again by August. Colleen also shared that the Pepsi Company is now offering small grants and we will be looking at those also.

Marketing: Ann also requested to jump ahead in the agenda and discuss marketing. Ann and Colleen met with Kevin from Alpine Digital last week. Kevin is starting to design a new web page for the fair grounds. This web page will concentrate on the marketing of the grounds for multi-use. A suggestion that Kevin made was for the Fair Board to name each of the areas in the Fair Grounds like we had done for the Cockram Arena. Discussion was held, however, no decisions were made on the naming of the Event Center or the Rodeo Arena. This item will be on the agenda for July.

Rodeo Grounds Water Line: Rob reported that 4 frost free faucets were installed. The cover up is remaining to be completed. Two of the faucets were placed on the outside of the North fence for the Community Garden, and the other two were replacements for the faucets under the grandstand. The water line was found to be only two feet deep, so drains were also installed. The new water line to the Community Garden was placed at four feet.

Community Garden: Colleen reported that we have seven beds spoken for. The handicap bed is still in the process of filling with dirt. Nella from Oregon Rural Action is visiting with Miller's Tree Service to see if they will bring wood chips over for between the raised beds. Rob suggested that we have the rotatiled area not planted to be sprayed so that weed s will not come up. Colleen will visit with Arni about that.

2010 Fair preparations: Colleen reported that we have received \$8,983 in cash sponsorships and \$1300 in kind sponsorships thus far. June and July are typically the months that the sponsorships are received. Mid-June, the office will send out a reminder to our sponsors that have not responded. The buttons have been received and had a cost of \$539.99 this year. The Judges have been arranged, the contracts will be in the mail next week. The cost of rooms is up a little this year from last, however, still less than half the cost of a normal room. Best Western will be receiving a sponsorship for the cost savings of \$720. The judge fees this year are \$4550 plus motel and mileage. Premium book is almost completed and Colleen along with Jayne will be meeting with Kari on Monday to discuss the printing. Cockram Arena's kitchen, bathrooms, and interior have been painted. Colleen did share with the board the possibility of losing funds from the State of Oregon next year. She will be putting together a spreadsheet of fair costs to see what savings can be made.

NEW BUSINESS:

West Entrance Construction: Mark reported on the west entrance project. Three bids were received for the project: Greg Brinton Construction \$37,036.00, Gyllenberg Construction \$32,548.00, and SREC at \$40,746.00. The bids were compared and found to be closely aligned. The recommendation was to accept the Gyllenberg Construction bid. That recommendation was taken to the County Commissioners the morning of June 2nd and was accepted. Gyllenberg will begin construction on June 14th. Mark will be out of town off and on during this process and asked one of the fair board members to be available to answer questions if the need should arise. Tony offered to be that contact. The

alternate project of painting the West wall was not awarded and will be held until completion of the entrance to be sure funds were available.

Leo Adler Field: Discussion was held on the use of the Leo Adler Field. At present a conflict has arisen between the requested use by the EO Celtics and the Babe Ruth Board. Currently the Babe Ruth Board would like a nonrefundable fee of \$2000 for the use of the field. EO Celtics feel that is excessive. Fred Warner, EO Celtics, Babe Ruth, and Ron will be meeting at the Leo Adler field on Monday, June 7, 2010 for discussion to see if a resolution can be made. Ann Kniesel and Carl Stiff did share that the Celtic event was not a suitable event for the Leo Alder field because of the damage that the games have on the field.

The next meeting will be held July 7, 2010.

Meeting was adjourned at 8:25 PM

Respectively submitted,

Colleen Taylor