

BAKER COUNTY FAIR BOARD
Minutes from
June 2, 2004 Board Meeting

Members Present: Chair Ron Rowan, Vice Chair Dean Defrees, Andy Barr, Bob Borgen, Lynn Perkins

Members Not Present: Mark Johnson, Rob Ellingson

Advisory Board Members Present: Nellie Forrester, Janice Cowan

AB Members Not Present: none

Others in Attendance: Andi Sexton (staff)

The Meeting was called to order at 7:10 pm by Chairman Ron Rowan

Approval of Minutes: A motion was made by Dean and 2nd by Andy to accept the May minutes as submitted. Motion passed with all in favor.

Fair Discussion:

Janice Cowan asked to go first on the agenda, the following are items discussed:

1. 4H Association meeting is June 29, 7:00pm. Would like a Fair Board Representative. Andi, Ron and Dean will attend.
2. Dog Show Monday July 26 & Tuesday July 27, 2004 on the green. Need a couple small bleachers, facing show barn, west side. Put right next to each other. 1 ring.
3. Fashion review – August 3 – needs platforms. Andi call Francis Mohr. Would like an Arbor – suggest getting Downing's arbor, to make "entrance" in front of show barn for Tuesday night.

Plants from Randy Newman – Baker FFA. Andi will have Rachelle get flowers – call Ron if need help.

2005 To Do List

1. New Auctioneer Stand
For Randy Newman project association
2. Sign on building – Randy can cut letters – heavy plastic or vinyl (ask Randy for this year)
Options: powder coating on metal – R & D Restoration

Financial Reports:

A motion was made by Andy and 2nd by Dean to pay the bills as submitted with one addition: Electric work for Show Barn to be paid out of 351 fund. Motion passed.

Open invoice – Elkhorn Archers, send reminder.

Rodeo Grounds Tour With The Elks. Andi, Dean and Rob toured the Rodeo Grounds with several of the Elks (refer to notes submitted by Andi at this

meeting). **A motion was made by Lynn and 2nd by Andy for the Fair Board to pay for the screws and paint for improvements to the rodeo grounds. Motion passed with all in favor.**

Water to Rodeo Grounds:

It was discussed that the water system to the rodeo grounds should be fixed due to breaks in the line and to circumvent the Armory Project. This should be done before Miners' Jubilee - June Project. City fee – unknown to hook up new meter Board recommends that Rob to look into this project (use trencher). Note: Nellie thinks there might be a meter over there – call Curt & see.

May 19 – Overview of Master Plan presentation to Commissioners. The presentation went very well. Next step is to add our Master Plan into the County's overall plan. A meeting is set for June 15 – Needs and Issues meeting. Fred suggested that we present our plan and get on the County list.
June 16 – City master plan – ask Fred for details

Small Animal Tent: Getting rented instead of purchased due to quote being too high. Rob is handling the logistics.

Andi presented a draft letter to Wayne Lewis of the Shrine. Board supportive of letter with one edit – change Pioneer Bank to First Bank.

Correspondence

- Rotarian Park idea – Andi shared Brian Cole's email regarding interest in having a Rotary Centennial Park where the Community Center sits. Brian recommends this being put into our Master Plan.
- Gun Show – The Gun Show organizers want to know if the Old Armory bldg. Will be available for their Thanksgiving Gun Show. Board wants to know when the drop dead date is for a response. We can tell them if the Armory is not available that the Extension Building is.

New Business

June 8 Parks Department Meeting: Mark, Rob, Dean and Andi will attend. Agenda includes discussing the transfer of care taking the Leo Adler field from Parks to the Fair Board. We would like to use the field during our events. Question who is responsible for maintenance and what the costs are. It appears the field is underutilized, and the community would benefit from more usage. Ties nicely into our Master Plan of having events centered at Show Barn area.

Baker FFA: Andi rec'd a call from Baker FFA, wanting to know if they can sell bottled water at the Fair. **Andy made the motion and Lynn seconded t let the FFA sell bottled water with no vendor fee. We will test it out this first year to see how it goes. Motion passed with all in favor.**

Tractor Discussion: Clay Gyllenberg asked Andi if we were still interested in a small tractor, that he would come visit with the board to answer any questions, with the understanding that any purchases go out to bid to all dealers. We have the need for a smaller tractor, yet not sure if we can buy it – 20K w/ front end loader, mower, 50 hp. We can get along with what we have for now.

June 3 Meeting with Guyer Lindley Bailey & Martin: Andi will be meeting with David Lindley and Christina Cooke to talk about our current book-keeping system and how to improve it – i.e., to have Checks & Balances in place, yet, w/o having a double entry system or cumbersome reporting. Mark will attend.

Upcoming June 10 Meeting with Potential Grant Writer: Andi shared date of upcoming meeting with Brian Cole. Meeting is to discuss what our needs are and what he thinks he can do. Discussion: To seek grants for the Old Armory and implementation of our Master Plan. The Oregon Energy Department's program was discussed. Mark said we need access to the Old Armory to gather more data – that setup is key to get correct data for determining cost needs.

It was discussed that we need access to the building to do work scope – need more details of close out process and when we will actually get possession of the Old Armory Building. We need to see if Fred Warner, Jr. can press for getting a date that we can go in.

Tare Down of Community Center: Bid – 1 month solicitation process. Rob and Mark are to work together on language for soliciting bids.

The Meeting was adjourned at 9:35 pm

Respectfully submitted,

Andi Sexton, Fair Manager