

Baker County Fair Board

Minutes of June 1, 2011

Board Meeting

Members Present: Ron Rowan, Dean Defrees, Ann Kniesel, Mark Johnson, Cynthia Norton

Members Absent: Chris Dunn and Dan Morris

Advisory Board Present: Rob Ellingson, Carl Stiff, Janice Cowan, Cory Parsons, Bob Savage

Advisory Board Not Present: Kristi Harris

Staff Present: Colleen Taylor, Angie Turner

Guests:

Chair Ron Rowan called the meeting to order at 6:09 PM.

Correspondence: none

Public Comment Period: none

MINUTES: The minutes to the May 5, meeting was reviewed. Cynthia motioned that the minutes be approved and Dean seconded, the motion was approved by the board.

FINANCIALS: The financials for April were reviewed. Mark moved that the financials be approved and the motion was seconded by Ann Kniesel. The board approved the motion.

OLD BUSINESS:

Grant Request: Ann reported that we have received the funds for the Union Pacific Railroad Grant in the amount of \$2,500. She has the pre grant request ready for the Meyer Memorial, however was waiting on figures for the acoustic study to complete the request. She will also be preparing a request for Ford Foundation once the numbers were available. Mark felt that the estimates should be available within the next two weeks.

Acoustic Review: Colleen and Mark participated in a conference call with Jim of CSHQA and Earl, the acoustic engineer earlier in the day. The conference call was to share the uses of the building and to give some preliminary ideas on treatments. The first step recommended was to treat the roof area above the trusses. This could be done with Fibreglasses, fabric covered panels. The estimated amount of coverage would be up to 60% of the area. This amount would do the most improvement in sound, anymore of coverage in the sealing would not make much of a difference in the sound. The second step would be to install a sound system to distribute the sound throughout the room. Speakers mounted on every other truss and aimed at a 45 degree angle with control panels for connecting mikes at different points in the room would deliver the sound throughout the room. The recommendation was to do these two steps, then see the results prior to moving to more treatments. The third treatment would be the installation of wall fiberglass fabric covered panels on the east and west wall.

Panels could also be placed on the south and north walls (replace the curtains) to assist with sound absorption. Carpeting of the room would not assist with the sound echoes, they recommended just staining and polishing the existing floor. Earl and Jim will be completing a detailed recommendation within the next two weeks. The first step is estimated to cost about \$12,000 for material and installation. For numbers on the audio system, it would be best to visit with a sound engineer for cost.

Grandstand Repairs: Mark and Rob reported on the meeting with Hanley. The structure does have some reinforcement needed and some major repairs needing to be completed in the next year. For the immediate, reinforcement will be completed on the uprights. The material has been bought and is ready to be installed. A Scope of Work needs to be developed with hard numbers on the cost and importance of the repairs for presentation to the Board of Commissioners this fall. This will be a starting point for getting budget funds for the repairs.

Budget Changes: Colleen reported on the budget changes and budget board meeting for the 2011/2012 year. The original requested budget of \$191,625 (included the grandstand repairs) has been reduced to \$138,600. There is some rearranging of the Personnel numbers needed, however, the total should stay the same. Colleen also shared that a resolution has been prepared for the 2010/2011 year to change income numbers in the lines that more income was received in and allocated to expenses.

Community Garden: Colleen reported that there was a work party on May 26th and another scheduled for June 2. Thatcher's Ace Hardware donated a 10 ft x 14 ft metal storage unit in trade for a fair sponsorship to the Community Garden. Colleen also made a presentation to the Christian Women's Fellowship and received \$201.00 in donations toward garden expenses. The garden will use the funds for purchase of a wheel barrel and some hoses. The eleven plots existing have all been committed and are being planted. We have some added interest and may be constructing a couple of more beds. The work party of the 2nd will be to help assemble the metal shed.

Beef Barn Ties: Cory reported on the lowering of the cement ties. Jason Williams, Bert Siddoway, and volunteers had a work day a couple of weeks ago. Eastern Oregon rental provided a ditcher at a discounted amount and the ties were lowered. Some leveling/raking of the ground remains to be completed and the installation of the panels to separate the goats remains. The lower ties turned out nice. Cory also reported on market animal numbers: Beef 41, Sheep 34, Goats 25, and Swine 55.

BMCC: Ron reported on a meeting held with Peggy Hudson, Larry Abell, himself, Dean Defrees, and Colleen Taylor. This meeting was held to explain the concerns of the fair board in the proposed site of the BMCC building on the corner of Grove and Campbell. Those concerns shared were as follows:

1. Adequate parking: 75 parking spaces required by the City. How can the existing parking be shared to meet the needs of everyone using this site?
2. Future Expansion: No expansion to North, that encroaches on the fairgrounds. Expansion should be planned west across Grove St.
3. Coordination: National Guard motor pool is planning to relocate north of the new Armory building.
4. Visibility to the High School: Future college students can benefit from access to the new building.
5. Research: County's 99 year lease with Armory.
6. Budgeted funds: \$1 million budgeted for use by Fair Board.

There was continued discussion of the proposed site and the agreement of the board members of the list of items that needed to be addressed. Ann Kniesel shared that she did not want the building located on the fair grounds and we should not be continuing this discussion.

NEW BUSINESS:

Sale Committee Designee: Janice Cowan shared that the Fair Sale Committee is now in the process of establishing a 501C3 status. As part of the reorganization, the committee would like to invite a fair board member or their designee to be a member of the Sale Committee. The term would be a three year term. There were no volunteers, however, discussion will be held further.

Fair Preparation: Colleen reported on the work completed for fair thus far. To date we have received a total sponsorship of \$8865 of that total, \$4561 is in cash and \$4304 in in-kind. Sponsors will be receiving a postcard the second week of June to remind them to sponsor the fair. Judge contracts are out and are receiving them back, advertising is started in print and the radio ads will begin in July. We are still working on receiving our vendor confirmations. The premium book is to the Baker City Herald. There will be a pre fair 4-H Leader meeting on June 28th.

Baker City Bronc & Bulls: Bob reported that the Bronc and Bull have 44 bull riders at this time. Their sponsorships have been consistent. They will be having a work party at the rodeo arena on June 11.

The next meeting will be held Wednesday, July 6, 2011, 6 PM for the regular scheduled meeting.

Meeting was adjourned at 7:50 PM

Respectively submitted,

Colleen Taylor

memorandum

to: Baker County Fair Board
attn: Colleen Taylor
from: BMCC
project: New College Building, Baker City, OR
subject: Campbell & Grove Site Meeting discussion items
date: 26 May 2011
via: email

In an effort to address concerns related to locating the new building at this site, the following items have been identified:

1. Adequate parking: 75 parking spaces required by the City. How can the existing parking be shared to meet the needs of everyone using this site?
2. Future Expansion: No expansion to North, that encroaches on the fairgrounds. Expansion should be planned west across Grove St.
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Please look over the items above and let us know if it is accurate and what other items need to be added?

Thank you!

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