

**Baker County Fair Board  
Minutes of July 8, 2009  
Board Meeting**

**Members Present:** Chair, Ron Rowan, Vice Chairman Dean Defrees, Rob Ellingson, Mark Johnson, and Ann Kniesel

**Members not present:** Dan Morris and Tony Britt

**Advisory Board Members Present:** Donna Lowry and Chris Dunn

**Advisory Board Members Not Present:** Cory Parsons, Janice Cowan

**Guest:** none

**Staff:** Colleen Taylor

Chair Ron Rowan called the meeting to order at 6:07 PM.

**Public Comment Period:**

**Minutes:** Mark moved and Dean seconded to approve the minutes for June after the correction of the spelling of Cockram. Board members passed the motion.

**Financials:** Financials were reviewed. Ann moved to approve and Mark seconded, motion passed by members.

**Correspondence:** none

**Old Business:**

**Meeting Room Construction:** Mark reported that construction would start again on August 17<sup>th</sup> following fair. We have funds to complete the office space with occupancy predicted for November. USDA funds have been awarded; however, letter of obligation has not been received. The August 17<sup>th</sup> will give Colleen time to return all the supporting documentation to USDA and receive that letter of obligation from them. Future projects discussed were a sound system, acoustics, and north entrance. The curtains for the acoustics of the event center to be hung once the sheet rock has been completed for the offices, then the acoustics will be evaluated again.

**Grant Funding:** Ann reported that Friends of the Fair has been awarded a \$2500 grant from Northwest Farm Credit. Ann will apply for funds from JELD-WEN and Leo Adler for the completion of the North Entrance and air lock. Ann will also be applying for the UPRR grant that is due in August.

**2009 Fair Progress Report:** Colleen reported on the fair progress. We have \$12,872.00 raised thus far in sponsorships. Janitors, Search & Rescue, and entertainment have been arranged. Grant has begun work. Friends of the Fair Dinner will be Wednesday, July 29<sup>th</sup> and Dan Warnock will be cooking. Darby Dunkek will provide the salads.

**Master Plan:** The master plan was reviewed. After removal of the Financial Plan, the board approved the plan. Colleen will have the plan posted on the new web site.

**Show Barn Sign:** Dean to visit with NeHi Enterprises on the cost and method of construction for the naming of the Show Barn to "Cockram Arena". Dean will also verify the spelling with Michelle Kaseberg.

**Show Barn Mural:** Rob reported that the mural will be installed prior to fair. The painting on them should be completed by the 20<sup>th</sup>. The Mural is a farm scene on three 4 x 8 sheets of plywood and will be placed on the East Wall of the Show Barn.

**New Business:**

**Flag Pole Lock:** the flag pole of the Community Event Center was discussed. Colleen to contact a lock smith to unlock and rekey the lock so that the pole could be used. Chris Dunn has a 4x6 all weather flag to donate to the Fair Board for the pole. Donna Lowry volunteered to visit with James Simpson about his scout troop performing the opening ceremonies for the Friends of Fair dinner.

**Other:**

The next board meeting is scheduled for August 26, 2009, 6 pm for a barbeque

The meeting was adjourned at 8:30 PM.

Respectively Submitted,

Colleen Taylor