

Baker County Fair Board

Minutes of July 7, 2010

Board Meeting

**Members Present:** Ron Rowan, Dean Defrees, Mark Johnson, Tony Britt, Ann Kniesel,

**Members Absent:** Dan Morris, Chris Dunn, Mark Johnson

**Advisory Board Present:** Rob Ellingson, Corey Parsons

**Staff Present:** Colleen Taylor, Angie Turner

**Guests:** none

Chair Ron Rowan called the meeting to order at 6:10 PM.

**Public Comment Period:** None

**Minutes:** The minutes to the June 2 meeting were reviewed. Ann motioned to approve, Dean seconded and the Board passed the motion.

**Financials:** Colleen reviewed the June financials with the Board. Ann motioned that we approve the financials and Dean seconded, the motion was passed by the board.

**Correspondence:** Thank you note from Ann and Ron Rowan.

**OLD BUSINESS:**

**Bronc and Bull Formalized Agreement:** The Board reviewed the draft of the Bronc and Bull Riding rental agreement. Discussion was held on the cost of additional storage that may be needed over an above the 8 x 40 ft container car. The Bronc and Bull Riding are in the process of setting up for their event , so Colleen will visit with them about the amount of additional storage they may need following their event. The board did share that they would like the cost of storage to be high enough to discourage the use of additional space.

**Advisory Board:** The board discussed inviting Bob Savage to become a member of the advisory board for the fair grounds. Colleen will visit with Bob and then report back to the board.

**Grant Process-Priority List:** The board reviewed the project list from the business plan for prioritizing when for grant applications. The board ranked the finishing of the inside of the event hall has the first priority, followed by the North Entrance followed by the energy upgrades for the roof and insulation. Discussion was also held on the process of grant application. After discussion, the board decided that the grants should be applied for in the name of the Baker County Fair Board rather than "Friends of Baker County Fair Grounds." The project costs will be higher by using the county, however, the

accounting and tax filings would be large for the "Friends" if a grant over \$5,000 was received. We will continue to use "Friends of Baker County Fair" for grants that are \$5,000 and over. Security lighting was discussed, and Ann will be contacting OTEC on programs they may have that would assist with the cost. Ann also shared that she is having conversations with Idaho Power on a possible grant award.

**Marketing:** Ann reported that Andrew Bryant is no longer the marketing director for the county of Baker, and that Tim Bishop is now in that position. We have met with Kevin to begin working on the web page, however, that has been tabled until after fair when we will meet with him again. Ann again reminded the board that we need to name the Rodeo Arena and Community Event Center. At this time the board would like to continue to use "Baker County Community Event Center" and then think about the rodeo arena. Ann stressed the importance of a name for the Arena that would encourage multi-use.

**Community Garden:** Colleen reported that we have eight beds in use. A work party is scheduled for Thursday, July 15 to install the fencing. Miller Tree Service has brought in wood chips to spread between the beds to lessen the weeds.

**2010 Fair preparations:** Colleen and Angie reported on the fair preparations. To date, we have received \$15,500 in sponsor dollars. \$10,679 has been in cash with \$4821 in donations. The Pee Wee award buckle has been received and is well liked. Discussion was held on the standing water that occurs in the back of the Cockram Arena during rain storms. Different ideas were discussed on relieving the water, Rob and Tony will work on a solution. Cory shared the ideas from the Sale Committee meeting. The Sale Committee would like to lock the gates the rear of the Cockram Arena. The pedestrian gate will remain unlock. The auction stand will be placed at more of an angle this year so the bleachers can have a better view. The fair board will also purchase trailer mats for the cattle entrance to the show barn for the rocks and one for the scales for the grate to protect the swine. The hospitality room was also discussed. The Fair Board would like to cut some of the cost and time needed to maintain that room. We will continue to offer sandwiches for Monday and Tuesday for the clerks and judges, however, the remainder of the week, we will offer a breakfast snack, coffee, and juice. No lunches will be provided. The fair board will purchase water for the judges during the fair. The board was also reminded to enter families for the Fair Family. Invitations have been sent out for the Friends of Fair dinner and pie auction. Colleen shared that we would not have the Powder River Inmates as we have had in the past. The 4-H Leaders agreed to cover the cost of them for one day at \$548. They would be here on Wednesday, July 28. The Fair Board will then have them back on August 9<sup>th</sup> to help with tear down of the fair.

**West Entrance Construction:** The west entrance construction is scheduled to begin on Thursday, July 8. OTEC will remove the overhead line at 7 AM and then the tree will be remove first. Discussion was held on the line OTEC was lowering. The fair board requested that Colleen visit with OTEC on placing the line in conduit or removing the pole completely. Colleen will call OTEC in the am to discuss.

**The next meeting will be held Sept 8, 2010.**

**Meeting was adjourned at 7:50 PM**

Respectively submitted,

Colleen Taylor