

BAKER COUNTY FAIR BOARD
Minutes of July 13, 2005
Board Meeting

Members Present: Vice Chair Dean Defrees, Mark Johnson, Rob Ellingson, Ann Kniesel, Andy Barr, Ron Rowan, Bob Borgen

Members Not Present: all present

Advisory Board Members Present: Dan Peters, Mary Ellen Anderson

AB Members Not Present: Janice Cowan

Others in Attendance: Andi Sexton (staff), Commissioner Dr. Carl Stiff, Al Schmeits, Sami & Jake Sexton

The Meeting was called to order at 6:10 pm by Vice Chairman Dean Defrees

Discussion regarding the Friends of the Fair was conducted first. Attorney Al Schmeits has been assisting the board with the Friends of the Fair paperwork and 501 c 3 filing. Al met with the board to help clarify questions. Items agreed upon: the Friends of the Fair is to be a public charity; the Fair Board wants to have approval of capital improvement projects and would like a system of cooperative planning with prioritized projects on an annual basis. Discussed possibility of changing name to 'Friends of the Fair Grounds' since more than just the annual fair. Al will incorporate these ideas into the bylaws.

Approval of Minutes: A motion was made by Dean Defrees and 2nd by Rob Ellingson to accept the June 8 minutes with the following edits: on page 1: tare is to be changed to tear, July 15 is to be changed to June 15th. Motion passed with all in favor.

Financial Reports:

A motion was made by Mark Johnson and 2nd by Andy Barr to approve the financial reports and bills as submitted. The motion passed with all in favor.

OLD BUSINESS

Friends of the Fair Pie and Ice Cream Social: The Pie and Ice Cream social has been changed to July 27, 7:00 pm, the week before Fair to accommodate the new Livestock agent's schedule. The Cattlemen and Cattlewomen will assist with making pies and will provide servers (people and utensils). The Fair Board will bring 17 pies, 2 being sugar free. Friends of the Fair is providing ice cream and paper products. Extra pies will be raffled off by Fred Warner, Jr.

National Guard/Old Armory Issues:

Asbestos RFP: Mark Johnson reported that only one RFP was returned – by NW Technologies in the amount of \$6,985. Timeline for completion is August 10 through September 30th. **Rob Ellingson made the motion and Dean 2nd to award the job to NW Technologies. Motion passed with all in favor.**

Architectural Drawings: Mark reported that Todd Turner, of BBT is trying to get the drawings done – he has had a setback with his partner leaving and taking some of the staff. As soon as get drawings we can start planning the work – hopefully next week will have documents.

Tour of Parking Lot Area: Rob and Mark will be meeting with Jim Wiliford of the Oregon Military Department next Tuesday, at 2:00 pm to tour the parking lot and discuss landscaping issues.

Rodeo Grounds Gate: The gate project has been completed.

Soda Machine: Board members unanimously requested that Andi call Pepsi and have the soda machine removed from the Old Armory facility.

Jr. Hereford Show Results: The Jr. Hereford show was successful. They had about 82 cattle, and 100 people at their BBQ. They complained about having to clean up straw that was left from our jackpot show in the beef barn – it was for their use and clean – yet, in their opinion it was more of a hindrance. Rob Ellingson reported that the straw and manure pile was not neatly piled – trailed out and messy.

OSU Agreement Documents: The two documents pertaining to the Old Armory grant from OSU been drafted and edited by all parties. Rob noted that the square footage for the OSU offices is not correct – need to make the edit and forward documents to OSU.

Leo Adler Agreement Still in the County's 'court'. Not agreed upon by Little League/Babe Ruth to our knowledge.

NEW BUSINESS

Fair 2005: Board members are requested to assist with setting up the Show Barn, and overseeing the livestock barns when they are setup. We will revisit the list the night of the pie and ice cream social for any last minute needs. Our office received a copy of a letter drafted by North Powder FFA Advisor Bill Carpenter regarding livestock issues. Ron said the mother had called him the evening before, and informed her that the issues are to be handled by the FFA advisor, that it is not a Fair Board issue, and the superintendents are also the ones with the authority to handle the issues.

The Good Shepard's 4H club requested a presentation on how the fair works for July 19th – Andy Barr and Andi Sexton will make the presentation. Mary Banta of the Quarterback Club called and wanted to know if they would have to pay \$1.00 per football player as part of their vendor fee agreement (\$1.00 per meal served). The board agreed that since the 4H club members and FFA members have to pay for buttons/wristbands to the fair, the football players should also pay an entry fee.

Requests for Office Space: New Directions NW is no longer interested in extra office space. Mary Collard of CASA found another source that did not cost money.

Grant Writing Updates: Andi reported that both Clarke and Clarke Insurance and Farm Credit Services have donated \$1,000 toward the Old Armory project as corporate sponsors. The deadline for usage of the Leo Adler Funds was July 1st and we can request an extension. The board unanimously approved Andi writing a letter to the Leo Adler board requesting an extension – not to exceed December 31st, 2005. Andi has two grants due during the Fair season: The Oregon Community Foundation grant is due August first, and the Union Pacific grant is due August 15th.

The meeting was adjourned at 8:40 pm.

Respectfully submitted,
Andi Sexton, Fair Grounds Manager