

BAKER COUNTY FAIR BOARD
Minutes of July 11, 2007
Board Meeting

Members Present: Chairman Ron Rowan, Vice Chair Dean Defrees, Ann Kniesel, Mark Johnson

Members Not Present: Andy Barr, Tony Britt, Rob Ellingson

Advisory Board Members Present: Donna Lowry

AB Members Not Present: Logan Kerns, Holly Kerns, Janice Cowan

Staff: Colleen Taylor

Others in Attendance: Andi Sexton, Grant Writer

Chairman Ron Rowan called the Meeting to order at 6:20PM.

APPROVAL OF MINUTES: The minutes from the May 2 meeting were reviewed. **Dean moved the minutes be approved with amendments made to add Andi sexton as attending and changing Phase 11 to Phase 1, motion second by Rob, the motion passed with all in favor.**

FINANCIAL DOCUMENTS: Accounts Payable and Accounts Receivable were presented. **Ann moved the bills be paid, Dean second. The motion passed with all in favor.**

OLD BUSINESS:

GRANTS: Andi Sexton, Grant Writer, updated the board on the effort to raise funds for the completion of Phase II through the community. Thus far \$2860 has been pledged toward our final goal. Andi will be making presentations to Cattlemen's on July 18. Brainstorming took place on other entities to contact. Hotels, Motels, Restaurants and remaining Service Clubs to be contacted. Andi was also reminded to show the contributions and support from the Fair Sponsors, Elks Club and Baker Leadership. Support letters will need to be to Andi by the 21st for submission to Ford Foundation prior to their board meeting. Friends of Fair will be donating 25% of their net earnings from the Pie Auction toward this project. Ann will visit with the local grocery stores to obtain a "Grocery Cart" Gift Card for a raffle prize with the funds earned going toward Phase II. Pledge cards will be designed by the Fair Office and placed at display during the "Friends of Fair" dinner and the Fair to help raise funds.

OLD ARMORY UP-GRADES: Mark shared that Jim Kellabrew reviewed our kitchen appliances on Monday, July 2, and found that our convection oven and freezer could be used in the new kitchen; however, everything else should be replaced. The kitchen design will show just one opening rather than two to use for service of food. Jim recommended that the entrance to the kitchen also be changed. The new designs are being completed. Colleen was requested to get Model and make numbers of the freezer and convection oven to Mark.

APPRASAIL/CTY COMMISSIONERS MEETING: Ron reported that the commissioners would review the appraisal and start negotiations with the National Guard. Mark was asked to draft a letter to the National Guard for the commissioners and submit it to Fred for review and signing. Board and Commissioners agreed that this would be a good time to visit with the Guard about the deed change and appraisal differences.

PAROLE & PROBATION: Colleen reported that Fred would be meeting with her on Thursday morning to discuss rent for the office spaces needed. Board would like to receive the \$1300 @ month; however, would look at \$1000 a month.

NEW BUSINESS:

FRIENDS OF THE FAIR: Ann reported that Dan Warnock would be barbequing again for us this year. Ann will purchase the remaining part of the dinner and Colleen and herself would prepare it. Invitations will be out by Monday, July 16 to the dinner. The dinner will be August 1, 2007. Program to begin at 6pm, dinner at 6:30 and auction at 7pm. Scott and Fred Warner will conduct the Pie Auction. Discussion held on serving Beer and Wine. Board agreed to have Barley Brown's contacted to arrange for the alcohol to be served. FFA will be contacted to sell water.

2007 FAIR: Colleen reported that radio advertising has begun for the "King of the Kitchen" and "Domestic Diva" contests. The judge for the "King of the Kitchen" will be Bram Novak, Barley Brown's chef, and Barbara Miller of Scrapbook Emporium will be the judge for the "Domestic Diva" contest. The prison crews have been arranged for beginning July 30th and will be at the grounds thru August 2 to help prepare for fair. A new Beef Barn Screen has been ordered and should arrive the last week of July. The Vent Hood in the show barn has been scheduled to be cleaned. General Fire will complete that on the 24th. Straw will be obtained from Roy and Mary Ellen Anderson this year. They will deliver on Tuesday, August 7. Sponsor money pledged thus far is \$5,952 with \$5,475.00 collected. Gifts from merchants totaling \$138.90 have been received to use toward the prize baskets for "King of the Kitchen" and "Domestic Diva". Still trying to make connections with the Drum and Bugle Corp for the Buyers Dinner. Finding someone to manage the "Kids Town" has been a challenge also, still looking for a group to do this. Peewee awards were shown to the Board. Sponsor packages will be delivered the week of July 16.

BOARD POSITION: Board members were asked to think about names of individuals that may be interested in serving. Colleen contacted Heidi on the procedure for filling this position. An advertisement needs to be placed in the paper for interested individuals. Board did not decide when to begin this process.

BAND SHELTER: Al Durgan requested a letter of support from the Fair Board for the building of a Band Shelter in Geiser-Pollman Park. Fair Board approved composing a letter in exchange for a letter of support from the Shelter organization for the Exhibit Hall Project.

OTHER BUSINESS: Board requested Colleen to send flowers to the family of Paul Grove for his funeral. Colleen also was requested to send a thank you note to Larry and Rocky Morris for the straw used at the Elkhorn Classic and the remainder being used for the Fair. A receipt for the value of \$100 to be sent to them also for use as a donation.

Meeting adjourned at 8:20PM

Respectfully submitted

Colleen Taylor
Fair Manager