

**BAKER COUNTY FAIR BOARD**  
**Minutes of February 8, 2006**  
**Board Meeting**

**Members Present:** Chairman Ron Rowan, Vice Chair Dean Defrees, Ann Kniesel, Rob Ellingson, Andy Barr, Tony Britt

**Members Not Present:** Mark Johnson

**Advisory Board Members Present:** Bob Borgen

**AB Members Not Present:** Mary Ellen Anderson, Janice Cowan,

**Others in Attendance:** Andi Sexton (staff); Cory Parson, OSU Extension; Dr. Carl Stiff, Baker County Commissioner; Don & Patti Burrows, Melissa Miller, Mike Rudi, Michele Paoletti and Terri Berkelson, Leadership Baker.

**The Meeting was called to order** at 6:00 pm by Chairman Ron Rowan.

Due to schedules of our guests the meeting began with guest presentations:

**Leadership Baker Project:** The Leadership Baker Class presented to the Fair Board their proposal to have as their class project the installation of 4 Horse Stalls for the rodeo grounds at the Baker County Fair Grounds. The class will do all of the fundraising and take care of installation. Their goal was to have the project completed in May. The 12 x 12 stalls will be purchased from Behlen Manufacturing, and include a 12 x 12 concrete slab breezeway. Costs are to include roofing material, concrete slab, and all associated installation costs, except lighting. Estimated costs are at \$2,000 per stall. **A motion was made by Andy Barr and seconded by Rob Ellingson to accept the Leadership Baker proposal. The motion passed with all in favor.** Fair Board members recommended locating the stalls along the south rodeo grounds fence in order to have access to water, and the ability to add additional stalls as funding becomes available. Commissioner Stiff challenged Leadership Baker to raise money for 8 stalls.

**Friends of the Fair – Meeting Recap:** Ron asked Mike Rudi to report on the Friends of the Fair meeting of January 31<sup>st</sup>. Mike shared the following: Those present at the meeting came up with the idea of marketing the fairgrounds complex as a multiuse facility. BCU would like to partner on Marketing and Promotion. Twenty thousand had been earmarked for BCU from Baker Morrow for Convention Marketing – should visit with Baker Morrow to see if funding still available even though Geyser Grand project is defunct. A luncheon is scheduled for March 15 inside the Old Armory to include economic development heads, BCU Marketing, and community leaders to become familiar with the vision of the Fair Grounds and to recruit those entities as partners in the promotion and/or to raise their awareness of the Fair Grounds as a facility for community events. Presentation should focus on potential uses and what the new Community and Events Center offers as a facility. Andi shared the Power Point presentation developed for Friends of the Fair. The board provided recommendations on edits to the presentation for the March 15 event.

**Approval of Minutes:** A motion was made by Dean and 2<sup>nd</sup> by Andy to accept the minutes with the following change: To change 'meting' on page 2, to 'meeting'. The motion passed with all in favor.

**Financial Reports:** Dean made the motion and Andy 2<sup>nd</sup> to accept the financial reports as submitted. The motion passed with all in favor. Discussion included: To invoice Scott \$100 for the cage, and due to increases in utility costs, to raise the New Directions Rent by \$200.

#### **OLD BUSINESS:**

**Corner Lot:** Andi submitted her findings to date on costs for improving the Corner Lot property. Costs include landscaping, an irrigation system, and sidewalks. Costs for the marquee and sign will be submitted later in the week. Discussion: Stages of the project should have the marquee installation as the first stage. Can the marquee be operated through wireless communication or a hand held device? Andi is to find out answers. Potential partners were also discussed. Ideal sponsors would be local civic groups, banks, businesses, local government, HBC and BCU. Corporate sponsors would be welcome, but not product recognition, i.e., no specific soda endorsement or other product endorsement or signage. Next step: Once all figures in place, then to recruit project partners.

**Elkhorn Spring Classic Update:** Andi and Ron reported on progress to date regarding the Elkhorn Spring Classic event, scheduled for Memorial Day. After discussion regarding the proposed budget, **Dean made the motion and Rob 2<sup>nd</sup> to charge the Elkhorn Spring Classic \$250 as rent for the facilities. The motion passed with all in favor.** Discussion included the need for the planning group to recognize the limited resources of the board, and that Andi can not be coordinating the event or spending the majority of her time on this event. The Board was under the impression that Catie Owens would be spearheading the project, not Andi. Ideal situation would be for group to run with the event, with limited sponsorship assistance from Fair Board staff. Ron will share the board's discussion with the planning group.

**OLD ARMORY UPDATE:** Mark Johnson was absent due to meeting with Fred Warner, Jr. in Salem with Col. Caldwell of the Oregon Military Department. Mark submitted an update via email. Main points: Light fixture installation will commence by the end of the week - completed by the end of next week. Disposal of old light fixtures the end of this week. HVAC at Exhibit Hall side should be 90% completed (operational) by the end of this week. Instructed Thews to set the T-stat at the lowest setting. Demolition of the Boiler and remaining steam stem to be done next week. Major cleanup next week. Likely schedule inmates to demo interior finishes at office side the first week of March. Anticipate sprinkler system installation during March. SJ&Co. may have 2-man crew frame a closet for the Fire Main Riser (bells & whistles) and appliance storage prior to sprinkler system. Anticipate the Fire Alarm System installed in March. Anticipate other items as money allows. The Sprinkler RFQ was sent to all board members for edits. Andi is to fax it to three entities on Friday, February 10<sup>th</sup>. All quotes are due back to the Fair Board office by 3:00 pm, Tuesday, February 28<sup>th</sup>. The Fair Board will make its selection and award by Friday, March 3<sup>rd</sup>.

#### **NEW BUSINESS:**

**Leadership Baker Project :** Discussed at beginning of meeting.

**New Fair Board Advisory Board Members:** Tony Britt's application to the County Commissioners was accepted and he has been appointed as a new Fair Board Member. Congratulations to Tony! Bob Borgen's application to the Advisory Board was also approved and his appointment made. Congratulations Bob!

**Master Plan:** It was discussed that the Master Plan should be revisited and goals reprioritized.

**Fair 2006:** The board approved the Friends of the Fair recommendation to hire Much More County for Friday night during Fair, and to have a BBQ. A comment was made that we might have to look in to a permit for a sound ordinance.

**Exclusive Advertising with KCMB:** Andi shared her meeting with KCMB. That to have the same level of advertising coverage as the Eastern Oregon Livestock Show, we would have to have a three year exclusive contract. The board approved the contract.

**New Community & Events Center:** As part of grant writing efforts, it was recommended to get dollars to purchase new tables and chairs for the new facility. BCU TRT dollars are also available for event promotion and perhaps these dollars can be sought.

**Next Board Meeting: March 1<sup>st</sup>, 6:00 pm. Pancake Dinner for Shrove Tuesday and Ash Wednesday.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Andi Sexton".

Andi Sexton, Fair Grounds Manager

**BAKER COUNTY FAIR GROUNDS**  
**RENTAL WORKSHEET - Presented to Fair Board March 1, 2006**

INCOME: (A)

Rental worksheet for:

February 2006

Date	Renter Club Name	Renter Contact Person	Function	Room / Bldg.	Head Count	Amount Due	Amount Rcd
Feb 1 06	Board of Commissioners	Robin Nudd	Budget Workshops	Big Room	20	0.00	0.00
Feb 1 06	Wash Committee	Robin Nudd	meeting	sm room	7	0.00	0.00
Feb 1 06	Jackpot Steer & Heifer Committee	Andi Sexton	mtg	Sm room	10	0.00	0.00
Feb. 3	Jam Session	Marilynn's Music	jam	big room	100	0.00	0.00
Feb. 6	Pesticide App. Training	Cory/Janice	OSU	big room	40	0.00	0.00
6-Feb	coffee Corral	Kris Barr	private	kitchen	2	15.00	15.00
6-Feb	Pocowing 4H	Kay Markgraff	4H club mtg	sm room	30	0.00	0.00
7-Feb	Wild Woolies 4H	Sue Irby	4H club mtg	big room	30	0.00	0.00
7-Feb	Forestry Mtg	Bob Parker	OSU	Small Room	7	0.00	0.00
7-Feb	Dog Agility	Rachel Coomer	Dog Training	Show Barn	10	23.50	0.00
Feb. 8	Board of Commissioners	Robin Nudd	Commission Work Session	Sm Room	40	0.00	0.00
8-Feb	Fair Board	Andi Sexton	Monthly Meeting	Sm Room	17	0.00	0.00
9-Feb	NRAC	Cory Parson	OSU./County	sm room	10	0.00	0.00
9-Feb	Horse Bowl	Dorothy Coomer	4H club mtg	Sm room	15	0.00	0.00
9-Feb	JQ's 4H Club	Karl Borgen	4H club mtg	big rom	40	0.00	0.00
9-Feb	Co. Planning Dept.	Sean	County	Small Room	10	0.00	0.00
10-Feb	Beef Quality Assurance	Cory Parson	OSU	Small Room	7	0.00	0.00
11-Feb	Valentine's party	Ceci White	private	Big room & kitchen	100	75.00	75.00
11-Feb	Equestrian Club	Dorothy Coomer	Can Drive	Store Room	20	0.00	0.00
12-Feb	Gospel Sunday	Elaine Logsdon	private	Big Room	50	60.00	60.00
14-Feb	Garden Tour Committee	Janice Cowan	OSU	sm room	10	0.00	0.00
14-Feb	Dog Agility	Rachel Coomer	Dog Training	Show Barn	10	23.50	0.00
14-Feb	Forestry Mtg	Bob Parker	OSU	Big Room	10	0.00	0.00
15-Feb	Animal Rabies Clinic	Baker Vet Hospital	Kim Mehaffey	Big Room	90	30.00	30.00
15-Feb	BCLA	OSU	Cory Parson	Big Room	30	0.00	0.00
15-Feb	Jackpot Steer & Heifer Committee	Andi Sexton	meeting	Sm room	7	0.00	0.00
16-Feb	Horse Bowl	Dorothy Coomer	4H club mtg	sm room	15	0.00	0.00
17-Feb	Jam Session	Marilynn's Music	jam	Big Room	100	0.00	0.00
21-Feb	Forestry Mtg	Bob Parker	OSU	Small Room	5	0.00	0.00
21-Feb	4H Leader Mtg	Janice Cowan	4H	Big Room	20	0.00	0.00
23-Feb	BCLA	Cory Parson	OSU	Small Room	5	0.00	0.00
23-Feb	Horse Bowl	Dorothy Coomer	4H	Sm Room	15	0.00	0.00
23-Feb	4H Horse Leaders	Janice Cowan	4H	Large Room	10	0.00	0.00
23-Feb	Forestry Mtg	Bob Parker	OSU	Big Room	7	0.00	0.00
24-Feb	Akins for Gov.	Peggy Browne	private	sm room	10	25.00	25.00
24-Feb	Jam Session	Marilynn's Music	Jam	Big Room	100	0.00	0.00
27-Feb	Horse Bowl	Dorothy Coomer	4H	shop & sm room	15	0.00	0.00
28-Feb	Forestry Mtg	Bob Parker	OSU	sm room	to be held		
28-Feb	Dog Agility	Rachel Coomer	Dog Training	Show Barn	to be held	23.50	

Total Rents A/R for Month 1024 275.50 205.00

Amount Still Owed: 70.50  
 1,100.00 1,100.00

New Directions - February