

**Baker County Fair Board
Minutes of February 6, 2008
Board Meeting**

Members Present: Chairman Ron Rowan, Vice Chair Dean Defrees, Mark Johnson, Ann Kniesel, Dan Morris, Rob Ellingson

Members not present: Tony Britt

Advisory Board Members Present: Donna Lowry

AB Members Not Present: Janice Cowan

Staff: Colleen Taylor

Others in Attendance: Julie Paxton (Amertitle), and Brian (Record Courier)

VChair Dean Defrees called the meeting to order 6:11 PM.

Public Comment: Julie Paxton presented a check in the amount of \$20,000 from Jeld-Wen for the Community Event Center. Brian of the Record Courier took pictures.

Approval of Minutes: Ann noted the minutes reflected an incorrect spelling on Grants. Sunderland is the correct spelling for the home company of Ash Grove Cement. Ann moved the minutes be approved with the correction stated, Dean seconded and approved by the board.

Financial Documents: Ann motioned that the 351 bills be paid. Mark second and motion was approved by the board. Ann moved that all the 251 bills be paid, Mark second and approved by board.

Correspondence: Note and donation of \$100 received from the Poco-Wing 4-H club to be used on the new Event Center. Letter received from BOLI confirming the correct wage date as July 1, 2005.

Old Business:

Grants: Ann reported on the current grant applications. The second phase of the USDA grant is being completed for \$27,600. A letter of inquiry for \$150,000 was submitted to the Collins grant. The Sunderland (Ash Grove) Grant has their review timeframes in April, June & September. A letter was submitted to OTEC for their consideration of \$10,000 toward our electric costs. Ann reported that she is currently working on a request of \$225 from Marvin Wood Employees fund, \$5,000 from U S Bank, and \$3000 from AAUW for kitchen supplies. Ann reported that she has also looked at the Juan Young Grant and those applications will be opened on March 31st,

Board Position: Dan Morris was welcomed to as the new fair board member. Replacement of Logan & Holly Kerns of the Advisory Board was discussed. Donna Lowry suggested Kristi Harris and Melissa Hamon. Colleen will make contact with both on their interest.

Phase II Funds Report: Mark reported that cement was schedule to be poured on Thursday, February 7. The adverse weather has affected project, however, schedule to complete by

March 25th is still reachable. Spectra and BMZ contracts still not received. Board requested that an exact funding available and amount be provided at the next board meeting.

Equipment: Ann reported that 12 round tables and two carts were ordered from Mity-Lite. Ryder Bros will be providing 20 rectangle tables and carts. A request for bids on chairs & carts have been requested. The bids are due 2/11/08 by 2 PM. Mark motioned to have bids emailed to board members for approval; Dean seconded and passed by a vote of the board. A new Copier/Fax machine lease was discussed. Cost would be \$110.63 @ month with a separate per copy charge of .0084 for black/white copies, and .099 for color copies. The lease agreement would include all maintenance, ink, and toner. Rob requested information on buying the unit out right or at the end of lease. Colleen to get information for the next board meeting. The cost of the new sheep-loading ramp the FFA is building will be \$450 to \$500. Dean motioned that we purchase the ramp from FFA, Rob second and passed by the board.

Excess Equipment: Colleen reported that Jason Yencopal has not completed the yard sale to date. Colleen emailed Jason and Fred that she and Ann would take care of the yard sale if the proceeds would be given to the Community Event Project.

OFA Convention: Colleen and Ann reported that OFA Convention was fun. Got to see a lot of different acts and attended several seminars. The Grant seminar was very beneficial and was actually a two-day one.

Chamber of Commerce Dinner: Colleen passed pictures of the Chamber Dinner table decorated by the Fair Office for everyone to see.

New Business:

Budget Review: Admin has requested our budget to be reviewed and preliminary numbers submitted by February 20, 2008. Board will have an Executive Board Meeting, Wednesday, February 13, 4 PM, as a budget work session.

2008 Fair: The artist rendition of the theme "August, Love A Fair" was shown. Hudson Printing will begin work on the Posters. Miniature Tractor Pull discussed for 2009 Fair. Sponsorship would need to be obtained to cover the costs. Discussed having a Senior Day on the 6th to kick off the Fair and some special entertainment for that day. OMSI also is on their way thru Baker during our Fair, Colleen to look into the cost of having them for a day or so.

Other: The next scheduled board meeting will be March 5, 2008 and 6 pm.

Respectively Submitted,

Colleen Taylor