

**Baker County Fair Board
Minutes of February 4, 2009
Board Meeting**

Members Present: Chairman Ron Rowan, Vice Chair Dean Defrees, Rob Ellingson, Mark Johnson, Dan Morris, Ann Kniesel, Tony Britt

Members not present: none

Advisory Board Members Present: none

Advisory Board Members Not Present: Janice Cowan, Donna Lowry, Cory Parsons

Guest: Carl Stiff

Staff: Colleen Taylor

Chair Ron Rowan called the meeting to order at 6:10 PM.

Public Comment Period: None

Minutes: Mark moved and Dean seconded to approve the minutes for the January 4th meeting. Board members passed the motion.

Financials: Financials were reviewed. Ann moved to approve and Rob seconded, motion passed by members.

Correspondence: Letter received from Dorothy Coomer sharing that she would not be available for summer employment this summer. After discussion, board requested the position to be posted at the end of March. Colleen to visit with Grant Marcum to see if he has plans to return for this summer.

Old Business:

Community Center Construction: Mark reported that a site meeting with the sub contractors to take place on Tuesday, Feb 3. Boli and county has approved that the contracts can be kept open because the project is not complete. The amount of work within this Phase will be the meeting room, outside lighting, storage room, doors, locks and floors for the hall. This will complete the public circulation areas. We have a budget of \$50,000 at this time. Colleen to check on the time frame of receiving the \$20,700 from the City for the "D" Street Easement. Time frame from completion of this Phase to be about 3 weeks to start and 5 weeks to finish. Discussion was held on the amount of funds needed to complete the building. At this time, that amount would be \$200,000 to occupy, and \$350,000 to complete building.

Grant Funding: Ann reported that we should be hearing from UPRR this month sometime. USDA request is still being worked on. Ann is to meet with Jeremy Gilip on some additional grant opportunities. Ann is currently completing the Ford Grant Response. Ann will also be contacting Andi on some previous grant requests that are asking for reapplication.

Floor Cleaner: Colleen has been visiting with Crown in Walla Walla on a used cement floor cleaner for the event center. What they have available is a reconditioned Twin Tec, 20" battery operated cleaner obtained from a school district. The price will run between \$900 and \$1000. After discussion, Ann moved that we allot up to \$1000 for the purchase of the floor cleaner, Mark seconded, and the motion was passed by the board.

New Business:

Horizon Wind Sponsorship: Colleen reported on the offer from Horizon Wind to be a major sponsor for the Baker County Fair. The proposed amount is \$5000. Discussion was held on the sponsorship benefits to be offered for the amount. Colleen proposed that we offer Horizon Wind the Sponsorship of the entertainment at the fair. They would receive advertising in print, signage, and radio, fair book. A detailed list will be attached to these minutes. Board supported offer thru consensus and Colleen would email to Horizon Wind the offer.

Kitchen Dish Cart: Discussion held on storage of dishes at the community event center. Colleen presented information on dish carts available. Mark moved that \$1500 be used for carts to store dishes, Ann seconded and motion was passed by the board. Discussion was also held on future possible storage solutions for existing tables and chairs that are rented. Ideas of completing an area in the show barn and beef barn were discussed.

Office Equipment Needs: Discussion was held on a Copier/Printer/fax machine for the office. Colleen to price out and purchase a combination machine. A digital camera was also discussed for the office. Board requested that Colleen make those purchases. No specific dollar amount set, however, board did request to get good quality products.

2009/2010 Budget: Remaining meeting time spent on the initial draft of the budget request for 2009/1010. Final dollar amount requested was \$157,080 for the 251 and \$140,100 for the 351. A detailed draft of the budget proposed to be attached to minutes. Dean moved to accept the budget draft, seconded by Rob, and passed by the board.

The next public board meeting is scheduled for March 10, 2009, 6 pm.

The meeting was adjourned at 8:23 PM.

Respectively Submitted,

Colleen Taylor