

Baker County Fair Board

Minutes of February 2, 2011

Board Meeting

Members Present: Ron Rowan, Dean Defrees, Chris Dunn, Ann Kniesel, Mark Johnson

Members Absent: Dan Morris

Advisory Board Present: Bob Savage, Rob Ellingson, Janice Cowan

Advisory Board Not Present: Kristi Harris, Cory Parsons

Staff Present: Colleen Taylor

Guests: Bill Harmon, Marv Sumner

Vice Chair Dean Defrees called the meeting to order at 6:15 PM.

Public Comment Period: None

Minutes: The minutes to the January 5, 2011 meeting were reviewed. Dean moved that minutes be approved, Ann seconded and the board passed.

Correspondence: none

OLD BUSINESS:

Baker City Bronc and Bull: The last version of the proposed agreement has been sent to the County Attorney Dan VanThiel. After a quick review, Dan has just some minor changes. He will work on the agreement and send it to Colleen for distribution to the board and Bronc and Bull for finalization.

West Entrance Construction: Colleen reported that the lights have been installed over the West entrance and the South Entrance. The board has requested for Colleen to contact Powder River Electric to install the lighting on the West and North Side. The signage is at the City for approval. The City permit has been purchased and the signage will be installed once the City has approved.

Grandstand Condition: Mark Johnson, Fred Warner, Bob Savage, Bill Harmon, Dean Defrees, and Marv Sumner met at the grandstand and reviewed the condition of the south side, and the west side. Some damage was found to the sw post and some of the south side members. Discussion was held on the different options for correcting the damage. Mark will put together some different options and cost. The overall feeling was that the cost will be approximately \$15,000. That amount was added to the budget proposal for 2011/2012.

Grant Process: Ann reported that we are receiving funds from Idaho Power. At this time, Idaho Powder has awarded us \$1,000 however they are looking for other funds to add to it for us. Ann has begun the Meyer Memorial trust grant process. A grant is also being submitted to the AAUW for a Baby changing station for the event center restrooms

Open Fair Board Position: The position has not been posted to the public as yet. Colleen will check again with Donna on getting that completed so that the position can be filled.

Staff Position: Colleen reported that the personnel manual reflects that a family member cannot supervise another family member; therefore, Bill Taylor would not be able to work as a part time maintenance to assist Delo. Delo has visited with Colleen and would like to change his position to an on call position. He would like for the fair board to hire another individual and he would assist him and help train. Colleen will begin the search for a part-time maintenance individual at approximately 10 to 15 hours per week. More hours during the fair season.

Marketing Plan: Colleen has begun working with Tim Bishop on getting events for the fair grounds on the county facebook page. Tim would like to attend the March 9th meeting to meet the fair board. Gregg Smith, Economic Developer, and Tim Bishop will also be meeting with Colleen to look at the marketing plan and recommending ideas.

New Business:

Beef Barn Reorganization Committee: The committee requested to postpone a presentation until the March meeting.

Maverick Parking Lot: Chris presented a drawing of the new Maverick station to be constructed on the corner of Campbell and Clark. A small piece lot is remaining along the south side of the event building that was not purchased. Chris will be looking into the names of the owners to see if that piece would be affordable for the fair board to acquire for parking.

Fred Warner Report:

- a. **Leo Adler Field:** The Babe Ruth Board has presented a proposal to sign a lease with the County Commissioners for the control of the Leo Adler Baseball Field. After lengthy discussion the fair board felt that the commissioners could enter into the lease once the description of the property was correct to just be the parking lot on "D" and Clark and only the area within the fencing of the ball field. The fair board would also like to be able to use the field during fair if needed and the parking lot.
- b. **BMCC:** Fred currently sits on a board for the community college that is looking at the possibility of building a new building or adding on to the new National Guard Armory. After lengthy discussion on the option of the addition to the Guard Armory which would involve part of the fair grounds, Ann moved that the fairgrounds option be removed from the list. Dean seconded the motion and the motion was passed by the board.
- c. **General Caldwell:** The board visited with Fred about General Caldwell and rather the property trade and funds were still on the table. Fred has not visited with General Caldwell, however, he will invite the General to come to Baker to look at the progress we have done on the Event building and to revisit the property trade. Fred offered to also look at possibly setting up a conference call. Mark will sit in on the conference call if arranged.

Other: Discussion of building needs was held. Acoustics is the biggest issue to be overcome at this time. Mark will contact an acoustics specialist for an evaluation. Colleen was asked to email him a reminder. The fire alarms were also discussed. The need for covers is very important, however, General Fire has quoted a price of \$125 a piece. Chris felt that he could get them at a lower cost. Colleen was requested to contact General Fire and cancel the order if they have not been ordered or received, the Chris would look into getting the items.

The next meeting will be held Wednesday, March 9, 2011, 6 PM for the regular scheduled meeting.

Meeting was adjourned at 7:45 PM

Respectively submitted,

Colleen Taylor