

Baker County Fair Board

February 16, 2016

Board Meeting

Members Present: Ron Rowan, Cliff Schoeningh, Mark Johnson, Dean Defrees, Michelle Kaseberg, Christina Smith, Cynthia Norton

Members Absent:

Advisory Board Present: Terri Siddoway, Rob Ellingson, Mark Bennett, Ann Kniesel, Bob Parker

Advisory Board Not Present: Frank Steinbeck, Janice Cowan

Staff Present: Angie Turner

Staff not present:

Guests:

Ron Rowan called the meeting to order at 6.00 pm

Public Comment Period: none

MINUTES: The minutes from January 5, 2016 were reviewed, Cliff made a motion that the minutes be approved, Dean seconded the motion and the motion passed.

FINANCIALS: The financials for January were reviewed, Dean made a motion to approve the financials and Cynthia seconded the motion and the motion passed.

Correspondence:

Activity Summary-

1. Grants- Submitted grant to Oregon Community Foundation for new fence-matching funds of 15,000(FB), Friends of Fair (1000.00). Asking grant for 17,000.00. Submitted a grant to Northwest Farm Credit for new round tables-matching funds (Friends of fair) 1000.00, asking grant for 3886.00.
2. Convention was a success. Weather was rainy; roads were good except on the way home, Snow on the mountain. Participated in a social media session, learned about a free program called mail chimp. I am currently setting one up for the fairgrounds so that we can send out quick news bulletins for fair and any other information needed.
3. I had to replace the refrigerator in the Event Center Kitchen. The old one quit during YMCA winter days. I brought refrigerators over from Show Barn to get them through the weekend. With a little research I found one almost the same size as the one we had from Bargreen & Ellingson for 2999.99. They disposed of the old one and set the new one up. No Delivery charge. I replaced the hand washing sink in the kitchen the handles were not working. Bought the new one from Thatchers Ace Hardware and Bruce installed it.
4. New Rentals Scheduled-**Health Department** (Colin Cancer Awareness), **Oodles for Noodles** Dinner-Cancer Research all money goes to OHSU. They will have vendors and it is open to the

- public. **Proms**, Baker and North Powder (Currently talking with them). **Ford Foundation-** Banquet and Dinner. **OTEC-** Annual Banquet and Dinner. Small Woodlands annual meeting.
5. Water Leak in OSU Office- We have been all week drying the walls in the office, still trying to find a smell of mold.
 6. I wrote letter to Michelle Owen for the sidewalk project. Budget meeting is in May for a city grant to help with the project

OLD BUSINESS:

Grand stand Project-Not much new since last meeting.

National Guard-Mark Bennett gave a brief update on the National Guard project. Mark Bennett stated that we are waiting for the amended contract from the National Guard. Mark Bennett sent an email to the sergeant to make sure they received our changes/contract.

Bull N Bronc: The Fair Board briefly talked about the new contract. Rob Ellingson made some statements that he had a conversation with Ken Mcpheron. Rob wants to talk with Ken again and ask some more questions.

NEW BUSINESS:

Stage Update-Angie reported that the stage came in but it was the wrong height, it was 16" and should have been 24". The other one was sent back and we are currently waiting on the correct one.

Rental Evaluations- Angie presented all the evaluations that have been returned for the board to look at. They were not of satisfaction for Michelle Kaseberg, so she is taking over the responsibilities of the rental evaluations. Angie is to create a spread sheet that will have all email addresses and/or mailing addresses for the current month and send to Michelle. This is to be done each month.

Finalize New Website- Angie asked the Fair Board if they had anymore changes or requests. No one had anything to say, so Ron stated for everyone to look it over and email Angie by Friday, if there were no changes or requests Angie is to pay the invoice.

Activity Summary/Next Month:

- A. Fair Premium Book
- B. Sponsor Letters
- C. Permanently mount scale indicators.

Adjourn 7:45 pm

OTHER: none

The next Fair Board meeting March 22, 2016 Baker County Event Center Small Meeting Room at 5:00 pm for Budget, 6:00 pm for regular meeting

Respectively submitted,

Angie Turner