

## Baker County Fair Board

August 31, 2021

Minutes

**Members Present:** Ron Rowan, Dean Defrees, Mark Johnson, Cliff Schoeningh (ZOOM), Terri Siddoway, Michelle Kaseberg, Christina Smith (ZOOM), Mark Johnson, Christena Cook

**Advisory Board Present:** Katie Hauser

**Advisory Board Not Present:** Rob Ellingson

**Staff Present:** Devon Colton, Angela Robb

**Guests:** Toni Myers, 4-H President, LaDonn McElligott, 4-H Superintendent, ~~and Christena Cook~~

Ron Rowan called the meeting to order at 6:00 pm

**MINUTES:** The minutes from July 13, 2021 were reviewed, Dean made a motion that the minutes be approved, Mark seconded the motion and the motion passed.

**FINANCIALS:** The financials for July & August were reviewed. Michelle brought up that we should request \$45,000 from the County for OSU rent now rather than wait until the end of the fiscal year. Christena said the County will pay out the payroll quarterly. Devon will work with Christena Cook to get this approved. Our beginning fund is \$20,000 more than we thought it was going to be, there are still adjustments that need to be made from last year. Our Miscellaneous revenue line was large, so Christena suggested that we add some new lines to help break it up. Devon will be working with Christena and Alice with the County Treasurer to make these adjustments. Christena said that she will work on moving Jacob Rilee into our payroll account, instead of Jeff Martin. Dean made a motion to approve the financials and Michelle seconded the motion, the motion passed.

### Activity Summary/ Prior Month-

- **RV space rentals- Jul 22-24<sup>th</sup>**
- **Friends of Fair Pie Auction- Jul 27<sup>th</sup>**
- **4H Horse Show- Jul 30-31<sup>st</sup>**
- **Baker County Fair- August 1-7<sup>th</sup>**
- **County Commissioner Meeting- August 11<sup>th</sup> and August 25<sup>th</sup>**
- **County Road Department Meeting August 12<sup>th</sup>**
- **RV space rental- August 18-19<sup>th</sup>**
- **Lighthouse Church tent revival- August 16-30<sup>th</sup>**

### OLD BUSINESS:

- **Security Cameras-** Christena mentioned that the board approved the cameras on the show barn and Event Center in a previous board meeting, but wasn't sure if we wanted cameras in the Rodeo Grounds. Luckily, the wiring has been completed in the Rodeo Grounds, but she can have Bill do a walk through to provide their suggestions of where we should have cameras for the Fair Board to review. Timing on the expenditure-this fall or spring, Christena believes that we can work it in this Fall and Christena will get the Fair Board up to date pricing on the bridges and cameras.
- **Leo Adler Field-** Mark Johnson mentioned there are issues listed from 4-H that concerned Leo Adler Field and we can't make moves on those items until we have motions made at the County. Christena said that the county is still working on the MOU, which may be controversial between commissioners. Christena will find out where the MOU is at with the County. Mark asked if we can get our discussion at the next County Court session. Christena said that she will provide the

## Baker County Fair Board

August 31, 2021

### Minutes

Fair Board with the minutes and documentation that she has concerning the issue before September 15<sup>th</sup>.

- **Floors-** Mark, Terri, and Dean will be arranging to visit Crook County's Fairgrounds to see the flooring they have. Angela, Terri, and Michelle mentioned an acid wash that we can treat our current floors with.
- **Reader Board-** Christena will give us an update from Holly on the forms we still need to fill out.

### New Business:

- **Post Fair Review 2021-** Devon outlined her agenda items starting with the August Fair and having the Fair board review requests/concerns from the 4H/FFA leaders and superintendents. Ron mentioned to the group that he received a letter from Mark Coomer addressing 4H concerns that he had which was sent to 4H Leaders and suggested that we invite Toni Myers and the 4H leaders to our October Fair Board meeting to discuss what they want to do. Michelle mentioned that there simply wasn't enough people present to help. Mark Johnson suggested that we need to start working on some of these items within a committee so we aren't waiting until Fair to start to get working on it.
  - **Improvement Committee-** It was decided that the Fair Board will create a Fair Improvement Committee that will meet after the September 15<sup>th</sup> meeting at County Court where the Fair board plans to discuss our Master Plan with the County Commissioners. They can discuss their findings with the other committee members, including Toni Myers, Terri Siddoway, Michelle Kaseberg, Mark Johnson, and possibly Mark Coomer and Eugene Hawes.
- **Items to Keep in Mind for Next Fair-**Terri asked, that we keep in mind of the space in our barns for animals and the limited washing/stall space if we are planning to grow our sale. The goat section is also outgrowing their space. Pigs are limited to the space they are in. Dean feels that this is information that the County needs to hear.
  - Terri suggested that we should have a separate barn for sheep and goats with a show ring, pigs can have their own barn with a show ring, and then the steers can still show in the Cockram Arena. If the fair board can think about considering having a fundraiser to raise money for a barn, then perhaps Friends of Fair can consider giving matching funds or we could find other grants to help with this expense.
    - This will be an item of discussion/presentation during the County Court session which the Fair Board has asked to join on September 15<sup>th</sup>, 9:00am at the Baker County Courthouse.
  - Total sale number from auction- roughly \$517,000.00; our best and record-breaking sale.
- **County Maintenance-** Ron will be working with Christena to make sure we have maintenance requests fulfilled until we can figure out the exact hours/tasks said maintenance person will be doing. In an email from Dan McQuisten, County Maintenance hours will be limited in September, so it is still not clear as to how long we will have County Maintenance or if we need to hire someone. Christena mentioned that Devon should be getting a list from Dan on seasonal and annual maintenance requests soon. More to come from Ron and Christena on this matter.
- **OSU Vaccination Requirement-**Devon shared the Oregon State University policy in regards to COVID 19 and that she will need to fill out the portal by September 15<sup>th</sup>. Devon shared that she

## **Baker County Fair Board**

August 31, 2021

### Minutes

will not be getting her vaccine and wanted to make the fair board aware of this policy given her shared role.

**TRT Tax-** Devon will need to work with Christena and County Council to work on the paperwork needed to complete this requirement with the county and state, and to charge the tax separately than the rental.

- **Set Up/Clean Up Prorated-** It was agreed during the meeting that we will prorate the set up/clean up rate for events with multiple days. Mark made a motion to approve, Dean seconded the motion, motion was passed.
  - **½ Daily Rate- \$150 Event Center Only**
  - **½ Daily Rate- \$175 Event Center+ Kitchen**

#### **Activity Summary/Next Month:**

- **2 Table/Chair Rentals September 2<sup>nd</sup> and September 10<sup>th</sup>**
- **BHS Class of '22 Rummage Sale- Sept 15-18<sup>th</sup>**
- **Idaho British Car Club-Car Show- Sept 18<sup>th</sup>**
- **Baker County AOC meeting- October 1<sup>st</sup>**
- **Campbell Vanderwhiele-Kitchen Use October 1<sup>st</sup>**
- **Ginger Savage Oktoberfest- October 16<sup>th</sup>**

Ajourn-8:45 pm

#### **OTHER:**

The next Fair Board meeting will be September 14, 2021 at the Old Beef Barn, followed by a brief meeting in the Small Meeting Room Baker County Fairgrounds. There is also a "fun" meeting scheduled for September 19<sup>th</sup>, 2021 at Michelle Kaseberg's house. Please bring an appetizer/salad/dessert to share with the group.