

**BAKER COUNTY
FAIR BOARD MEETING
June 6, 2001**

Attendees:

John Leonard
Fred Cockram
Bonnie White
Wayne Lewis
Debby Schoeningh
Mary Ellen Anderson

Nellie Forrester
Allen Hack
Dick Herbes
Jennifer Hack
Mark Bennett
Roy Anderson

Chuck Buchanan
Robert Borgen
Jerry Herbes
Janice Cowan
Jim Van Duyn
Howard Britton

The meeting was called to order at 7:10 p.m. Fred Cockram was acting chairman, Curtis was not present. Chuck moved, Allen seconded to approved the minutes of May 2, 2001, motion passed.

Jim VanDuyn presented a possible site plan for the Baker County Fairgrounds. Construction would take place in stages. Working with the concept of keeping livestock barns / facility on two sides and non-livestock (home arts, booths, exhibits, etc.) on another. The finished long-term plan would position the main entrance off Clark Street leading into a commons area of grass and trees. The general other main gate for 2002 and on would be in front of the Armory / Fair Building off of East Street. Jim explained the possible conflicts with traffic using a cul-de-sac verses making A Street a 30' wide access driveway. The plan sets one of the buildings on part of the National Guard's motor pool area. There is an alternate plan which moves the pavilion towards D Street, and the current beef barn and bus barn between there and the new armory. There needs to be more parking access for the front of the old armory building. The plan is for the fair office and extension office to be located in the old armory building. Handicap parking has to be close to the building. It appears the pavilion is going to be 150' X 300' with placing directly between the rodeo chutes and Adler ball field, giving about 12' of space before the ball field fence. There will not be any heating or cooling in the building; therefore it will be a seasonal use building at this stage. The question was raised as to how far the money will go for future stages and what will be finished for the first year from the possible marketing approach. At first, the fair would all be indoors. Later, the plan calls for animal barns outside of the main building, which would open things up. Parking allowance on the north lot is estimated at 400 car spaces, this would be mostly for exhibitors and would be all under fence with no other fence between the pavilion and other fairgrounds area. Discussion took place for livestock / people traffic flow, etc. At present time, there is money available to move the Community Center, but not to fix it up. We will know in a few days whether or not improvement funding will be available. Nellie moved that we take this to the planning commission to get a conditional use permit in order to build the pavilion and move the Community Center. Allen seconded the motion, discussion followed. Any changes later would call for a new permit; the permit is required before the project goes to bid. The motion passed. Jim will draw up a new plan moving the livestock barns to the west and splitting the parking access.

Mark Bennett discussed the D Street project. The City has asked that we do not start upgrading D Street at present time. There is possible funding that could be obtained to do more than grading and gravel work. City and County staff as part of the funding proposal have proposed a bridge across the river at D Street.

Fair books are finished and will be out in local businesses this week.

Ken Miller has all of the Oregon county fairs on a website, www.pdx1.com. He has linked to the fairs own websites or in the case of no web site, he has volunteered to create them for the different fairs. Baker has one under this web page and will have one under the county's page in a few weeks.

We need a part time cleaning person to clean the Extension Building (and Community Center at times). It is very embarrassing to rent out a dirty room (which has happened numerous times). Paul is busy outside and Bonnie is busy with fair projects. Fred suggested Bonnie find someone to work on an "on call" basis. Bonnie will see what she can find, get bids and call board members with the information. We need one as soon as possible.

We also need to order a few more tables, as some are beyond repair and we don't have any extras for large events. Some fairs have bought tables from the State Surplus, which were almost new. A few more round tables for the dining room would also be good. Bonnie will check on prices.

Bonnie sent a letter to the Chamber of Commerce regarding some comments by the chamber staff about the Baker County Fair to vendors requesting information. She explained to the Chamber that the Baker County Fair, Baker City was the official recognized county fair for the State of Oregon and that we pay annual dues and follow specific guidelines for this. The Chamber has asked for a letter from the fair board stating these particulars. Since we are members the chamber should at least be neutral about the Fairs.

Someone from one of the 4-H horse clubs forcibly removed a lock from the rodeo grounds gate. This person apparently did not want to wait for the designated key person. New locks have been ordered and paid for by the horse leaders to replace it. The new locks will be keyed to match the existing locks. Janice needs to work with Dixie about this problem so it does not happen again. We need to set a policy stating that any sort of vandalism is not acceptable, from anyone and that consequences will be paid.

Buttons are ordered and should be arriving in a week or two.

Fairgrounds gates are being locked each night & weekends since we had our new flower barrels vandalized a few weeks ago. The extension office, bus barn people and fair office has keys.

Howard Britton was present to discuss the lot on Grove Street next to the small parking lot. We have first option on buying this property. The county commissioners have offered to split the cost of purchasing this property with the fair board. We will need to dig into next years budget in order to do this. Nellie moved, John seconded that we work out the purchase of this lot with the county. Motion passed.

Bills were presented; Bonnie has contacted and requested that OTEC's consumer energy analyst come and do a usage audit to discover why our electrical use has been so high. Nellie moved, John seconded to pay the bills as presented, motion passed.


Wayne Lewis gave a report on the Kid's Rodeo / Spring Fever Horse Event. They will be contributing some money to our building fund soon. He is still learning and explained that some things went very well, others need more work. He would like to plan on doing it again next year.

Meeting was adjourned at 9:20 p.m. Next meeting will be Wednesday, July 11, 2001 at 7 p.m. due to the 4th of July holiday.

Submitted by:

Chuck Buchanan, Secretary
Baker County Fair Board

Approved by:


Curtis Jacobs, Chairman
Baker County Fair Board

BAKER COUNTY FAIR BOARD

Regular Meeting

June 6, 2001

AGENDA

- Minutes Approved
- Guests
- Bills approved for payment.
- Fair Books are finished and will be out to the public this week.
- Web Site – Bill Lee is working on our county site. Ken Miller (fair enthusiast) has a Oregon County Fair web site & Baker Co. Fair is included. www.pdx1.com
www.pdx1.com/ofa/2001baker.html
- Extension Building – we need a part-time cleaning person.
- Tables – need to purchase more tables (#10 +)
- Baker County Fair – Chamber Letter
- Rodeo Grounds – 4-H Horse destruction of lock
- Grounds Planning – Meetings – updates
- D Street – when should it be opened and graded for use?
- Other -