

Fair Board Meeting: 6/21/2022

6:00pm started the meeting.

Those Present were:

Board Members: Ron Rowan, Michelle Kaseberg, Dean Defrees, Terri Siddoway, Cliff Shoenigh, Mark Johnson, Mark Bennett, Rob Ellingson, Mike Sullivan.

Also Present: Angela Rob, Kylie Siddoway, Gratton Miller, and Lady from Halfway (Only Observed).

Ron Rowan had a copy of the finalized budget and asked if there was any questions. Michelle Kaseberg clarified that our budget was approved as presented and there would be no changes to it to her knowledge. Before the end of June we need to make sure that the county has paid us and we have paid OSU. Mark Johnson asked about the Fair manager line item saying \$0, Michelle Kaseberg clarified that was because he is paid through OSU.

Mark Johnson asked if Mike Sullivan has been ratified onto the board. It was determined yes he was, and he had received documentation.

Kylie Siddoway, Fair Assistant, had a list of questions to go over with the board. Firstly, the issue of a janitorial staff during the week of the fair. Terri Siddoway spoke about the hours and the duties required of whoever we hired. Mike Sullivan offered the name Dave Nespalt who was contracted to be custodial for athletic tournaments. Michelle Kaseberg offered to get in contact with him and she also had mentioned a high school student who might be interested. She will get information to Kylie. Kylie also brought up the lack of signage on our property stating that people must pay to utilize the grounds. It was decided that the board would work with Sheriff Travis Ash to draft a policy and create signage in accordance with that policy. The draft would be approved by Kim Mosier, Lawyer. It was also decided to have Dustin, with maintenance, walk through the grounds everyday he works to ensure there isn't anyone trespassing on fairgrounds property. We need an additional Clerk, Arts & Crafts. Ron Rowan gave Janice Cowan as a possibility for Kylie to contact. Kylie asked what the policy was on allowing political booths at the county fair. It was decided to allow candidate to have their campaigns at the fair but not groups, petitions, or political causes. The plans for an electric reader board on the corner lot was discussed and tabled for now. Ideas for volunteers for the Kid Zone was brought up and The lions Club, Baker City Rotary, NHS, and FBLA were suggested for Kylie to Contact.

Ron Rowan brought attention to our lack of active shooter policy. It was discussed that we could potentially hold a training with the county sheriff's office and city police for 4-H leaders. Michelle Kaseberg will look into it further. Ron Rowan discussed that Representative Mark Owens will be at the Extension Office to meet with the Board. This meeting will be to show Representative Owens our plans for the grant money we have received. Mark Bennett stated we should focus the meeting on projects that are happening now more so than later. Terri

Siddoway, Mark Johnson, Ron Rowan, Gratton Miller, Mike Sullivan, and Cliff Shoneigh stated they would be at the meeting. We discussed the new property the county is purchasing. Mark Johnson asked if the city was involved in that, Mark Bennett stated that the City is not involved with the purchase at this time. Mark Johnson raised concern about the other projects that are happening, spots complex and extending 4th street. Mark Bennett stated that development on the county property will take a long time and we should not hold off on any projects because the new property will not be ready anytime soon.

Terri Siddoway brought notes from the Pre-Fair Leaders Association meeting. She stated that the super intendants will be reaching out with materials needed for the fair set up so we will have it available for them on set up day. 4-H will be responsible for all fair set up this year and has chosen to do so the Friday before fair begins, August 5th at 3:00pm. Mark Johnson stated he will level area between sheep/goat and grassy area. Mark is also covering the new ADA Access. Security for the fair was brought up and it was decided that once Gratton Miller, Administrative Program Assistant, was in the office he would contact search and rescue to be security. We need security Tuesday-Friday. The 4-H association voted to have travel trailers park in Leo field instead of the 5 acre lot, however this is not an option due to sprinklers and it was decided that we will inform them they need to stay in the 5 acre lot this fair. Terri Siddoway will inform them. The issue of steers not adjusting well to the sun after being in the barn was discussed. We discussed getting a big shade cloth to extend further past the show barn door. It was decided this would not be the best option. Panels were discussed but the take down and set and obstruction to foot traffic causes too much of an issue. Finally the board was in agreement to have steer enter and exit the same door and the pictures will be temporarily set up in the fire lane. Terri Siddoway met with Pine eagle FFA chapter to have 2 new sets of goat pens built. The estimated cost of materials and labor was \$4,800. The 4-H association offered to pay \$2,000 if the Fairboard went ahead and **voted to approve the project**. It was approved and we will be moving forward with having those built by Pine Eagle FFA. Terri contacted the company to build our fans for the show barn. They estimated about \$5,000-\$10,000 depending on various factors. This company ships and installs the fans. Terri will find competitor quotes or sole source this company and move forward with having the fans installed for 2023 fair.

Kylie Siddoway said that D&B's Marketing Team reached out about partnering with our fair. They wanted to photograph 4-H and FFA members and use those photos to create banners and shade cloths with D&B logo. These would then be donated for our fair (2023). It was decided to move forward with gathering more information on this possibility. Kylie will email them.

Terri wanted to know when the friends of the fair, Fair Family nominations were due. We will ask Michelle (who had to leave the meeting early).

Mark Johnson discussed the paint colors for the small meeting room and the entry way. **Ron Rowan motioned to go forward with the painting per Molly's (painter) recommendation. Mark Johnson seconded the motion. The motion passes unanimously.**

Next meeting will be July 12th, 6pm at the Baker County Extension Office

8:00 pm Meeting Adjourned